



MUSINA LOCAL MUNICIPALITY

OVERSIGHT REPORT: 2016/17

CHAIRPERSON'S REMARKS

The South African legislative framework upholds a democratic, consultative, transparent and accountable systems of governance.

Section 4 of the Local Government Municipal Systems Act (MSA) accords rights and duties to municipal councils to govern local government affairs in the best interests of the local community and to provide a system of government that is democratic, accountable and involves the local community.

Whilst section 4 (2) (d) of the Local Government Municipal Systems Act (MSA) affords a responsibility to municipal councils to ensure that municipal services are provided to the local community in a financially and environmentally sustainable manner, chapter 12 of the Local Government Municipal Finance Management Act sets compliance requirements for accountability through amongst others audited reports for each completed financial year.

The reports as referred to in the above paragraph translates to depiction of the health or otherwise of the institution at various levels including governance, financial viability, predetermined objectives, systems, procedures and controls.

The Local Government Municipal Finance Management Act prescribes for the compilation and auditing of Annual Financial Statements (AFS) for the municipality and its entities.

Section 127 of the Local Government Municipal Finance Management Act (MFMA) requires that a mayor of a municipality must within the prescribed period table an annual report detailing performance of a municipality during the preceding financial year, further the section provides compliance requirements to be observed by the accounting officer immediately after the annual report has been tabled.

The report as envisaged in the above paragraph must in all material terms provide a high level qualitative summary of the state of the municipality drawn from various reporting instruments, the reports access to credible information whilst empowering the reader to form an informed opinion of the municipality's achievements, challenges and limitations thereof.

Council has as empowered by section 79 of the Local Government Municipal Structures Act established the Municipal Public Accounts Committee (MPAC) to enhance council oversight on municipal activities.

A developmental local government has to place and embrace accountability, good governance, improved quality of life and pursuant of best interest of the municipality, residence, business and society in general.

By complying with provisions of section 121, 126 and 127 of the Local Government Municipal Finance Management Act (MFMA) Musina Local Municipality has stayed true to its commitment to a transparent and accountable local government institution subscribing to sound financial management practice and performance reporting on designated powers, roles and functions in furtherance of a people centred provision of municipal services.

We are mindful that against a backdrop of a changing environment, limited resources, competing needs & interests, scarcity, general standards of living, evolving compliance requirements and standards at the least the municipality must be in a position to reflect on its year that has been openly with a view to propel ongoing improvements.

Flowing from the support and cooperation of various role players. MPAC is in a position to table to council an oversight report on the Musina Local Municipality 2016/17 Annual Report.

As a collective of the Municipal Public Account Committee we forthrightly note and acknowledge the improvements in performance of the municipality in as far as financial management and predertimed objectives as evidenced by the Auditor General's Audit Opinion on the 2016/17 municipal audit. The audit opinion depicts a significant reduction in the number of findings and emphasises in comparison to the prior year audit outcome.

The above points to concerted efforts of the municipal leadership, administration and the oversight structures in ensuring sound financial management and governance practices and laying a solid base for a clean administration, improved quality of life and level of municipal services.

The delicate self-diagnostic task of objectively reviewing our performance as a municipality through the MPAC process has been made possible by the involvement, participation and support provided of council, the audit committee, Office of Auditor General, SALGA and the provincial department of Cooperative Governance Human Settlement and Traditional Affairs as well as Provincial Treasury.

The guidance and leadership of her worship the honourable mayor is highly acknowledged, in tabling the 2016/17 annual report the mayor has enabled the municipality to self-reflect, provided a platform for review and entrench accountability in a people centred and driven governance process.

Your leadership honourable mayor and that of the executive and council in general has made it possible for the municipality to maintain the unqualified audit opinion and improve on the quality of its performance and thus a clear indication and critical ingredients of a road to a clean municipal administration and audit outcome.

The municipal council's objectives is for a municipal administration that is sound, responsive and provides quality services to our people. The health of the municipal administration has to translate into development of our people, prosperity for residence and business, improved level and quality of services, affordability, transformation of society including economic transformation and long term viability of our institution.

The contribution of all members of Management and officials of the municipality led by the Municipal Manager Mr T.N Tshwanammbi is noted and appreciated. We call upon this public servants to devote their energies in sustaining the change and continuous improvement trajectory and placing the people first in all their endeavours and interventions.

As the Municipal Public Accounts Committee working together with other oversight committees of council including the Audit Committee and the Financial misconduct Board we committed to follow through and take all steps that within our mandate and terms of reference to facilitate transparency and where needs be implement or direct on consequence management.

I will be failing in my duty if I do not recognise our communities and the traditional authorities for the role they play in making the municipality work towards a better life for all our people. The valued comments and inputs that council has been favoured with continues to focus the agenda of council and giving life to the ideal of an ideal and constitutional imperative of "the people shall govern".

Equally the business community is acknowledged for their inputs into the local economy and the social pact needed to deliver a municipality capable of providing equitable opportunities for all.

My gratitude goes acknowledgement and gratitude goes to members of the Municipal Public Accounts Committee for staying true and resolute to our

oversight mandate and discharged with diligence the task at hand. I believe our collective work can be summed up in Steve Biko's words "*People must be aware of their problems in a realistic way. They must be able to analyse their problems and workout common solutions. In other words the community is divided if their perception of the same thing is different.*"

Success comes when you simply refuse to give up, with goals so strong that obstacles, failure and loss only act as motivation. Feel proud of your achievements, no matter how small they are, and create or renew a spark of determination within yourself so that you continue to work hard.

As I conclude on the 2016/17 Oversight Report I am reminded of the words of Nelson Mandela "*What counts in life is not the mere fact that we have lived. It is what difference we have made to the lives of others that will determine the significance of the life we lead*", I wish as public representatives and public servants we may draw inspiration from this quote as we engage in our quest to better the lives of our people; fight inequality, under development.

Our people are hopeful that our collective efforts as council and administration will alter whatever their circumstance for the better.



COUNCILLOR A.P NARE
CHAIRPERSON - MPAC

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1. MEMBERS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

- (A) CLLR. A.P NARE (Chairperson)**
- (B) CLLR. S.M PHIRI**
- (C) CLLR. R.A.E MAMAFYA**
- (D) CLLR. A.D MAKHURA**
- (E) CLLR. E.C MAGWIRA**

2. OVERVIEW

Each municipality is required to prepare an Annual report in terms of Section 121 of the Local Government Municipal Finance Management Act (MFMA) compliant with requirements of National Treasury MFMA Circular 11 and 63.

The purpose of the Annual Report is:

- ✓ To provide a record of the activities of the municipality or entity;
- ✓ To provide a report on performance in service delivery and budget implementation; and
- ✓ To promote accountability to the local community for decisions made.
- ✓ To provide information that supports revenue and expenditure decisions made

An Annual Report should include the following major elements:

- Annual performance report, comparing the years performance with the performance objectives established in the IDP, Budget and SDBIP's;
- Annual Financial statements submitted to the Auditor-General;
- Auditor-General's audit report on the financial statements;
- Other disclosures as required the MFMA in section 121, 123, 124, 125 (e.g. Councillor and Top management compensation, grants, bank accounts, investment information etc.)

Annual report

In compliance with sections 127 (2) of the Local Government Municipal Finance Management Act (MFMA) the Honourable Mayor has on 25th January 2018 under council item 10.18.01.2018 tabled the 2016/17 Annual Report (AR). Refer to a council resolution attached as **ANNEXURE A**.

The accounting officer has in accordance with section 127 (5) (a) & (b) made public the annual report, invited local community to submit representations in connection with the annual report refer to **ANNEXURE B**.

3. PROCESS FOLLOWED BY COUNCIL

MPAC adopted Circular 32 of the National Treasury as the guiding document for the oversight process but adhered to legislation i.e. MFMA.

The following documents relevant to the committee's responsibilities were distributed to each community member:

- National Treasury Circular 11 & 63 – The Annual Report
- National Treasury Circular 32 - The Oversight Report
- The annual report including the report of the Auditor General and the annual performance report

All MPAC members were afforded the sufficient time to review the annual report. Meetings were convened to discuss the annual report. The committee also solicited inputs and comments on the annual report from the following:

- Invited the Auditor -General to attend a meeting of the committee to provide his perspective on the Annual report and on his audit report and to discuss with the committee, questions raised on the annual report.
- Invited the internal auditor to present the committee with his perspective on the annual report.
- Public Comments were invited but none were received.
- Public hearing conducted.
- COGHSTA, Auditor General and Audit Committee were invited.

Council on the 25th January 2018 has resolved to refer the Annual Report for further processing by MPAC in accordance with section 129(1) of the Local Government Municipal Systems Act, MPAC has considered the report during its meeting of 22 February 2018, 01, 08 & 09 and 14 March 2018 refer to the records for the MPAC meeting of 22 February 2018, 01, 08 & 09 and 14 March 2018 attached as **ANNEXURE C**.

An advertisement was published to invite viewing, consideration and written submissions, on the Annual Report, with public submissions to be submitted to the Office of the Municipal Manager and the presence of copies of the Annual Report at municipal offices and on the website, refer to the public notice attached as **ANNEXURE D**.

In addition a notice inviting the public to a public hearing on the 2016/17 was published refer to the attached **ANNEXURE E**.

MPAC has on the 23 March 2018 convened a Public Hearing on the annual report, refer to the attached records of the Public Hearing detailing proof of attendance, questions asked to the accounting officer and the response thereof of the Public Hearing attached as **ANNEXURE F**.

Copies of the Annual Report and invites for comments as well as invitation to the public hearing were directed to the Office of the Auditor General, Provincial Treasury and Cooperative Governance Human Settlement & Traditional Affairs.

4. OVERSIGHT REPORT – KEY COMMENTS ON THE 2016/17 ANNUAL REPORT

QUESTIONS OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) ON THE REPORT OF THE AUDITOR GENERAL TO THE MUSINA MUNICIPAL COUNCIL ON THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

Going concern / financial difficulties

1. For the past two years, the municipality's expenditure is significant more than its income and its current liabilities exceeded its current assets. The net deficit amounts to R70 million in comparison to R36 million in 2014-15. The amount has almost doubled.

Furthermore R23 million was considered irrecoverable debt whilst fruitless and wasteful expenditure of R10 million was incurred due to interest on payments not made within 30 days

1.1 What are the root causes of the municipality's financial difficulties?

- Limited revenue base, and increased demand for additional and improved services.
- Difference in tariff models between Eskom and the municipality

1.2 What are the corrective measures taken to improve the cash flow?

- Development of a revenue enhancement strategy
- Comprehensive review of our tariff structure
- Improved cash flow management, prioritisation of arrears/delays

1.3 Does the municipality have a recovery plan to correct this situation? If so, please submit the detailed plan?

- Plan developed and sent to COGHSTA for performance and monitoring, to be submitted to the secretariat

- Progress and challenges are discussed in the weekly operational meetings.

1.4 Who is assisting the municipality to address these financial difficulties?

- Sector departments, stakeholders including legal firms, the municipality is also working on it internally to resolve the challenges.

1.5 Who is responsible for debt collection in the municipality?

- The Finance department is responsible for those debts that are not yet handed over to our collecting attorneys

1.6 What systems are in place to ensure that debt, as it becomes due, is being followed up and collected?

- We have a credit control unit within the finance department that works daily on collecting all arrear debts.
- Those that qualify to be handed over to our collecting attorneys are handed over
- We also conduct weekly cut offs for accounts that are in arrears

Material misstatements in annual financial statements and annual performance report

2. It would seem that the municipality relies on auditors to identify errors in the financial statements which they subsequently correct

2.1 Who is responsible for the review of the annual financial statements and performance information?

- Budget Treasury Office prepares and send to the internal audit and the audit committee is legally responsible for the review before submission to AGSA and council.

2.2 Is there an action plan to prevent and detect material misstatements in financial and performance information?

- Yes, however we will be improving our internal review methodology even before the statements are submitted to the audit committee

2.3 Who is responsible for the implementation and monitoring of action plan to prevent the audit findings recurring?

- The Accounting officer with the assistance of other General Managers
- Audit committee is also playing an oversight role on behalf of Council

Unauthorised expenditure

3. Unauthorised expenditure of R5.7 million was incurred due to overspending of the budget/votes

3.1 Why did the municipality overspend its budget/votes?

- Accelerated depreciation due to deteriorating infrastructure assets such as roads
- Adjustments in the financial statements passed which affect the statement of financial performance of the municipality

3.2 Who is responsible for budgeting?

- The Mayor with the support of the Accounting officer and Management is responsible for budgeting

3.3 What steps have been taken to prevent a recurrence?

- Improved estimation of asset impairment costs/non-cash items
- Improved review of financial statements to avoid adjustments that impact negatively on the budget at year end

Irregular expenditure due to contravention of supply chain management policy

4. Irregular expenditure to the amount of R21.1 million was incurred during the year under review. This is a significant increase from the prior year, where R3 million was spent irregularly.

4.1 Documentation could not be submitted to audit as evidence that contracts were awarded to providers whose tax matters were in order with the SARS

4.1.1 What is the current status of the record keeping in the municipality?

- Record keeping has improved specifically SCM records, and we don't anticipate challenges in the coming audit. (composition of committees)

4.1.2 Why did officials fail to submit requested information to audit?

- This was due to the fact that, tax clearance certificates submitted for audit were not certified and the auditor general did not consider those as valid and a smaller number of those that did not submit.

4.2 Awards to providers who are employed by other state institutions

4.2.1 As this is a repeat finding from the prior year – why is it recurring?

- As municipalities, we rely on declaration forms to determine if a prospective supplier is in the service of the state or not.
- Prospective suppliers will at times not be honest when declaring

- The auditor general has a system to check for such occurrences during the audit (CATT)

- These instances, though recurring, are not common and it will not make sense for the municipality to invest in such a system

4.2.2 What steps have been taken to prevent the abuse of SCM processes

- Strict application of the SCM policy and other regulations and guidelines
- The upgraded financial system also assist in enforcing implementation of correct SCM processes
- The use of Central Supplier Data Base (CSD)

4.2.3 What action has been taken against the providers?

- The municipality will avoid doing business with such suppliers and we are also looking at possibilities of submitting their names to National Treasury for listing as restricted suppliers

4.3 Construction contracts were awarded to contractors who did not qualify for the contract

4.3.1 Please submit a detailed list of all construction contracts awarded, indicating those that were awarded irregularly

- This was only one instance that we as a municipality did not agree with the Auditor General's finding (CIDB issue)

4.3.2 Did the municipality receive value for money?

- Yes, The municipality received value for money (Construction of paved roads in Matswale 2015/16)

4.4 Awards were made to suppliers who did not declare their interest

4.4.1 What steps have been taken against officials that did not insist on declarations of interest prior to awarding contracts to suppliers?

- This was on procurement below R200 000, and management has since put controls in place to ensure that suppliers submit declarations for all ranges of procurement, training and use CSD usage

4.4.2 Were these awards investigated?

- No proper controls in place hence no investigation

4.4.3 What preventative measures have been put in place?

- Management has since put controls in place to ensure that suppliers submit declarations for all ranges of procurement

4.5 Bid adjudication committees were not composed as per required legislation

4.5.1 Why were bid committees not composed as legislated?

- Management took a decision to keep all bid committees at manager level due to the type of information and decisions that are to be taken, the challenge was with the SCM unit that needs to be represented in all these committees with only one manager.
- The manager represented SCM in all three committees which AGSA found to be against the policy, management agreed with the finding and the composition of committees was redone to fully comply with the policy

- 4.5.2 In cases where awards were made by a committee not composed as required, was value for money received for goods and/or services delivered?
- Yes, value for money was received as there was no compromise on quality

Performance information

- 5 The municipality had no findings on performance information in the prior year. However, in this financial year, there were many issues identified on the usefulness and reliability of the reported performance information.
- Differences between development priorities were identified between the planning and reporting documents and changes not approved by council
 - Some indicators were not clear and was therefore not possible to verify
- 5.1 Who is responsible for the compilation of annual performance reports and the setting of priorities and indicators?
- Each Head of Department is responsible for setting priorities and indicators for their departments
 - Such priorities and indicators are then through the SDBIP translated into performance plans.
 - Each departmental head is responsible for reporting on performance against the set priorities and indicators.
 - The Performance Management unit is responsible for compilation of such reports into quarterly, mid-year and annual reports subject to quality assurance by internal audit and Audit committee.
- 5.2 What steps have been taken to ensure that the performance management system properly describes and presents key performance indicators?
- The performance management and IDP unit has been assigned to duly to give direct support to departments in the planning phase to ensure that key performance indicators are properly set
 - Further the Senior Manager Corporate Services and Internal Audit and Audit Committee are tasked to review all key performance indicators across the planning and reporting documents to ensure proper descriptions

5.3 Please explain why certain development priorities were changed?

- Further the changes were necessitated by an introduction of a new SDBIP template that sought to address amongst others a requirement for a clearly defined technical indicator description however at the point of implementing such changes it was impossible to amend to source planning document that is the IDP to align to the desired outlook

5.4 Is there an action plan to address these shortcomings? If so, who is responsible for the implementation and regular monitoring of this plan?

- Yes there is an action plan which has amongst others sought to have a concurrent development of key strategic plans including IDP, Budget, SDBIP and Risk Registers and Plans amongst others to ensure alignment and consistency amongst this documents and ultimately the performance reports thereof.
- The Senior Manager Corporate Services is responsible for facilitating implementation thereof. General Manager Corporate Services is responsible for reviewing the plan and the Municipal Manager monitors the plan periodically

Achievement of planned targets

MPAC to refer to the annual performance report and determine if targets were met, if not, relevant questions can be posed.

Issues to be considered:

- *Planning for projects and targets – who is responsible and what process is followed?*
- *Why is the planning not done properly?*

Consequence management

6 Four years' unauthorised, irregular and fruitless and wasteful expenditure was not investigated to determine if any person is liable

6.1 Why were there no investigations into the circumstances that surround the incurrence of prior years' unauthorised, irregular and fruitless and wasteful expenditure?

- Investigations were done, but according to AG50, the investigations were not done properly. AG against the MPAC investigations.

6.2 What are the corrective steps taken to adhere to section 22(2) of municipal legislation (MFMA)

- The total balances of the UIFW were referred to a committee of council (MPAC) to be properly investigated

- The Audit committee will also be providing technical guidance on investigating occurrences of UIFWs

Internal control

7 Please give a detailed update on the following internal controls:

7.1 Monitoring of the implementation of action plans

- Internal audit monitors and reports to management, audit committee on implementation of audit action plan
- Monthly reporting on the Council adopted action plan

7.2 Daily and monthly controls in place

- Yes, management overlooks the adherence to such internal controls

7.3 Prevent the reliance on consultants to compile annual financial statements and auditors to identify errors in the financial statements?

- No, only used on the unbundling of infrastructure assets and assessment of condition of those infrastructure

Consequence management

(2) A municipality must recover unauthorised, irregular or fruitless and wasteful expenditure from the person liable for that expenditure—

- (a) in the case of unauthorised expenditure, is—
 - (i) authorised in an adjustments budget; or
 - (ii) certified by the municipal council, after investigation by a council committee, as irrecoverable and written off by the council; and
- (b) in the case of irregular or fruitless and wasteful expenditure, is, after investigation by a council committee, certified by the council as irrecoverable and written off by the council.

A proper investigation must at least meet the following criteria:

- a. The investigation was commissioned/ approved at the appropriate level.
- b. Terms of reference of the investigations were approved.
- c. The scope of the investigation addresses the allegation.
- d. The recommendations/ findings were relevant to the allegation.
- e. Investigations comply with auditee's policies with regard to independence and qualification/ position.

If an investigation determined that an official was liable for the unauthorised/irregular/fruitless and wasteful expenditure, the resultant loss was recovered or is in the process of being recovered from the official, unless if certified by the council as irrecoverable

Expenditure was only written-off as irrecoverable after being certified by council as irrecoverable based on the result of an investigation

When approving the write-off the council committee must consider

- a. Measures already taken to recover the expenditure.
- b. Cost of the measures already taken to recover such expenditure.
- c. Estimated cost and likely benefit of further measures that can be taken
- d. Did municipality receive the goods/service (if irregular)
- e. Submit a motivation to council explaining its recommendation to council for final decision

Questions from the Annual Report (SALGA)

- Par 21, 24, 28 Why is there no consistence and alignment between the SDBIP and IDP
 - Non alignment between the IDP and SDBIP stemmed from mid-term adjustment of the SDBIP which was necessitated by best practice recommendations made during the 14/15 audit which need to be effected forthwith.
 - Such a systematic change saw the introduction of a new SDBIP system aimed at addressing amongst others clear technical indicator descriptions
 - The changed SDBIP was tabled in council and authorised accordingly however the limitation was the inability to amend the IDP to priorities and indicators to become properly defined indicators.
- Par 22, 25, 29 Why were changes made without approval of council
 - Is there a monitoring system for the information submitted?
 - Yes there is monitoring of information, the performance unit and internal audit units verifies reported information through audits and conduct physical verifications on some of the targets and indicators.
 - Performance reports are generated by departments supported by portfolio of evidence.

How effective is this monitoring system?

- Improvements have been introduced to ensure qualitative reporting, this includes quality assurance exercise through performance of internal audit procedures to validate reported performance and to effect adjustments where necessary.
- Furthermore a vigorous physical verifications are conducted on reported performance.
- Technical descriptions have been enhanced to ensure measurability of targets and verifiable means of verifications.
- Departments have been required to maintain proper records of sequences of activities associated with execution of the indicator consistent with the technical description.

- Par 32: What measures are used to verify the POE submitted for each indicator?

Is there a record management system in the municipality and is it effective?

- Yes there is a record management system in the municipality and departments are required to submit and enlist their POE's for reported performance on the central records management
- Furthermore the respective departments, Performance Management Unit and Internal Audit maintains a record of submitted POE's.

What steps is the accounting officer taking to ensure that departments report their performance accurately and correctly?

- The accounting officer has introduced performance audits as part of internal audit procedures and annual plan
- Further the Performance Management is been enhanced with additional personnel requirements to beef up its ability to conduct consistent monitoring and evaluation sequences and a direct link has been established between Project Management and Performance Management Unit on monitoring implementation of capital projects.
- The Municipal Manager reviews all departmental performance reports to ascertain accurate reporting.
- Quarterly performance reports are shared with communities during representative forums and public participation to source direct feedback from affected communities

5. PROPOSED KEY ACTIONS

- (A) Management to implement measures and mechanisms to strengthen liquidity including cost reduction, new revenue streams and debt collection.
- (B) Management to continue improving on payment for services rendered and servicing long term debts.
- (C) Management to improve on SCM sequences to minimise deviations from SCM processes and substantially reduce unauthorised, irregular, fruitless and wasteful expenditures.
- (D) Oversight structures to properly treat disclosures of unauthorised, irregular, fruitless and wasteful expenditures subsequent to the Oversight Report process including consequence management processes.
- (E) Management to establish a mechanism to ensure the establishment of a suitable performance management system that ensures reliability,

measurability, quantifiable, consistent and verifiable performance information and tools.

- (F) Management must work on measures to ensure a reliable revenue generation system and maintenance of cash flow that enables the municipality to meet its financial obligations within prescribed time frames.
- (G) Management to place high on its agenda issues of good governance and improve on quality assurance functions.
- (H) Management must strengthen measures to detect and deal with service theft and security of municipal assets.
- (I) Control measures be put in place to avert possible abuse of municipal assets and resources including overtime, plant and equipment.
- (J) Strengthen administrative measures to monitor projects performance and quality of work performed.

6. RECOMMENDATIONS ON THE 2016/2017 ANNUAL REPORT.

- (a) That the Oversight Report be submitted to the applicable National and Provincial Departments in accordance with Section 132 (2) of the Municipal Finance Management Act 56 of 2003.
- (b) That an oversight report on the 2016/2017 Annual Report be adopted.
- (c) That the municipal council approves the annual report without reservation.
- (d) That the Oversight Report be submitted to the Provincial Legislature in accordance with Section 132 (2) of the Municipal Finance Management Act 56 of 2003.

EXÉCUTION (A)



MUSINA LOCAL MUNICIPALITY

Extract from the minutes of Ordinary Council meeting held on
25 Thursday January 2018 at 10h00

<u>DRAFT ANNUAL REPORT FOR 2016/2017 FINANCIAL YEAR (2/4)</u>	
10.18.01.2018	<p><u>COUNCIL RESOLVED</u></p> <ol style="list-style-type: none">1. That the tabled Annual Report be adopted and approved as a Draft Annual Report for 2016/2017.2. That the report be handed over to the Municipal Public Accounts Committee and Audit Committee (MPAC) for consultation, input and generation of an Oversight Report.3. That MPAC must facilitate public participation, hearing and consultation on the draft Annual Report.4. That the process driven by MPAC to evaluate, conduct public participation, conduct public hearing as well as generation and tabling of the oversight report on the 2016/2017 Annual Report to council be completed on or before 31 March 2018.5. That a draft oversight report be tabled to council for consideration and approval by the end of March 2018.6. THAT the Accounting Officer discharges duties designated to him by the MFMA on the Annual Report.

Certified a true extract of the original.

A handwritten signature in black ink, appearing to read 'TR Rambuda'.

TR RAMBUDA
MANAGER: LEGAL AND SECRETARIAT SERVICES

ANEXURE B

Madriditas to face Baroka FC

By Frank Mavhungu

It will be business as usual for the teams affiliated to the Limpopo Stream of the ABC Motsepe League this weekend. Two of the four Vhembe-based sides, Madriditas and Mikhado FC, will play their matches in front of their home crowds.

The Tshifudi Stadium will be the centre for attention tomorrow (Saturday) afternoon when

Madriditas will host Baroka FC in what promises to be a humdinger.

Although Baroka are the rookies in the league, they have already proven that they are not there by default. With eight matches remaining before the activities for the current season come to an end, Baroka have nothing to fear when it comes to relegation. They are perched in the middle of the log.

On the other hand, Ma-

dridas must win the match to enhance their chances of escaping the relegation axe at the end of the season. Madriditas' defenders, Maduuya Mudologi and Lutendo Mulaudzi, will have a mammoth task to stop Baroka's fast forwards in Harry Ledwaba and Freddy Kekana. Madriditas' midfielders, Maan-dla Munyai and Giff Nemutandani, are expected to keep the fire burning in the middle of the park from the onset to the bitter end.

Mikhado will host Ditslou FC at the Rabali Stadium. Ditslou must keep an eye on Mikhado's goal poachers, Ndamulelo Mugadi and Vutomi Ngomana, or else they will never know what hit them at the end of the day.

Joe Maweja will travel to Polokwane where they will play against Polokwane United at the Old Peter Mokaba Stadium.

Tshakhuma Tsha Madzivhandila will meet Polokwane Academy at the Polokwane Rugby Fields, while Boyne Young Tigers will host Molemole Academy at the Boyne Stadium. Great North FC will entertain Ndengedza FC at the Seshego Stadium.

The other fixtures are: Giyani Hotspurs vs Magezi FC and The Dolphins vs Mighty FC.



Madriditas's left back, Maduuya Mudologi.

CALL FOR DEVELOPMENT PROPOSALS IN PARTNERSHIP WITH TSHATHOGWE CPA

Tshathogwe CPA (Communal Property Association) invites investors, farmers and developers to submit proposals for development and business opportunities at Bankop and Valdiglen farms in a joint venture with Tshathogwe CPA for the following projects:

1. Development of a Crop Farming Project on 400ha of land.
2. Development and Construction of Lodge and a Lappa.
3. Development and Construction of a Dam with Picnic Facilities.

The compulsory briefing meeting will be held on Saturday 3 March 2018 at 10h00 at Bankop farm. The closing date for submitting proposals is Friday, 23 March 2018 at 16h00.

For enquiries please contact Chairperson Mr Willie Hadzi at cell no. 072 522 7860 or via e-mail at hadji@webmail.co.za for technical information kindly contact Mr Dan Masengana at cell no. 072 769 8281 or via e-mail at dmasengana@hotmail.com.

MUSINA LOCAL MUNICIPALITY

PUBLIC NOTICE REGARDING THE 2016/2017 ANNUAL REPORT:

In accordance with section 127(5) (a) (i) & (ii) of the Local Government Municipal Finance Management Act Number 56 of 2003 read with section 21A of the Local Government Municipal Systems Act, the Accounting Officer hereby makes public the tabled Musina Local Municipality's Annual Report for the year ended 30 June 2017 and invites the local community to submit representations in connection with the 2016/2017 annual report.

Take note that copies of the 2016/2017 Annual Report are available for perusal during office hours (07h00 to 16h00) at the following municipal service points:

Musina Library (Civic Centre)

Nancefield Library

Nancefield Municipal Office

Madimbo Thusong Centre

Malati Satellite Office

Mopani Satellite Office

Harper Satellite Office

Skoonplas Satellite Office

In addition the Annual Report is available at website www.musina.gov.za

Written representations on the 2016/2017 Annual Report must be submitted to one of the above service points or at the office of the Acting Municipal Manager by no later than Tuesday 13th March 2018 at 12h00.

Take note that subsequent to processing of the annual report by the Municipal Public Accounts Committee council will in accordance with section 129 of the Local Government Municipal Finance Management Act Number 56 of 2003 adopt an oversight report on the 2016/2017 annual report on or before the 31 March 2018 and make public an oversight report within 7 days as per section 129(3) of the Local Government Municipal Finance Management Act.

For enquiries please contact Ms Legodi via telephone or fax or e-mail or post:

Tel: 015 - 534 6100

Email: nkele@musina.gov.za

Fax: 015 534 2513

Post: Private Bag X611, MUSINA, 0900

Tel: 015 534 6100

Fax: 086 517 0049

Private Bag X611, Messina 0900

Notice number 16/2017

TN Tshwanammbi
Municipal Manager

Kotas business puts food on table

Entrepreneurship

A lack of job opportunities has forced Nhialia Shilenge (27) and Rhalani Mathebula (28) from Malamulele to sell kotas (sandwiches) in order to make a living.

According to Shilenge, who is a founder of Van's Kitchen, the idea of starting the kota business started last year in December, after he had been looking for employment for many years, without success.

"I told myself that, instead of going around looking for employment, I must create employment for myself," he added.

"After completing my studies in information technology and mechanical engineering, I struggled to get a job. I then started selling kotas and the community supported me. What I have realised is that many people spend time looking for job opportunities while we can create jobs for ourselves," he said.

He added that after he had opened the kota business, Mathebula had come to him to ask if he could be his job assistant after he had also looked for a job for many years, without success. "I gave him a job and now he is no longer an employee, but we are business partners. He has been loyal to me," he said. "My aim is to open my business in all areas across the province and

employ many people, so that they can put food on the table for their families".

Mathebula described him a good person who always dedicates his time to his business. "He is business-minded and he always accepts new ideas from his customers and from me as his business partner. I hope that our business will grow and employ many people," he said.



Nhialia Shilenge (left) and Rhalani Mathebula (right) are selling kotas to make a living.

GIS CERTIFICATE

2018

University of Venda

Creating future leaders



CERTIFICATE IN GEOGRAPHICAL INFORMATION SYSTEMS

OBJECTIVES: To equip participants with knowledge and practical skills to apply Geographical Information System (GIS) technology to solving spatial problems; to familiarise students with ArcGIS 10.4.1, the market-leading GIS software package by ESRI.

TARGET GROUPS: Town planners, geologists, hydrologists, surveyors, educators, researchers, undergraduate and post-graduate students, companies, local government authorities, regulatory authorities, farmers, health practitioners, NGOs, environmental consultants, etc.

PRESENTATION: One block session of maximum capacity, 20 participants. One week of lectures and practicals.

INTAKE DATES: 2 - 6 April, 18 - 22 June, 24 - 28 September and 3 - 7 December, 2018.

PACKAGE: Learning materials, tea, coffee, full lunch and all refreshments.

REGISTRATION AND PAYMENT: R7000 per participant. Univen student R6000 which includes tea, coffee, full lunch and learning materials. Delegates are required to pay a deposit of R5000 which can be deposited at FNB. Account name: Univen Income Generation Centre Account number 623 024 370 42, Branch code: 26 05 49. Reference number: GIS and Surname. Confirm booking one week before commencement of lectures to ensure a place for the intake of the course. The balance is payable before or on the first day of the course.

ENQUIRIES: Mr. K Zongho Cell: 072 612 3244, email: zokonghi@yahoo.fr; Ms. K Mathivhu Cell: 076 209 1516, email: khatu.mathivhu@univen.ac.za; Tel: (015) 962 8594.

www.univen.ac.za

NOTICE OF AN ENVIRONMENTAL IMPACT ASSESSMENT PROCESS FOR BORROW PIT APPLICATION ON THE FARM SCHOONZUICHT 111 LT WITHIN MAKHADO LOCAL MUNICIPALITY OF VHEMBE DISTRICT, LIMPOPO PROVINCE

Notice is hereby given under chapter 6 of Regulation 41(2)(c) of the National Environmental Management Act of 1998 (Act No: 107 of 1998) and Regulation 50 of the minerals and Petroleum Resource Development Act (MPRDA Act 28 of 2002) of the intention by Makhado Local Municipality to mine gravel at the borrow pit for the proposed construction of road (D3737) from Sereni to Mashamha road phase III (65 2016) within Makhado Local Municipality of Vhembe District, Limopo Province. The proposed borrow pit is situated along road (D3732) at Masakona village. She Efficiency Consultant (Pty) Ltd was appointed as the Environmental Assessment Practitioner (EAP) by MVE Consulting Engineers to conduct a borrow pit application process for the above proposed development.

DESCRIPTION OF THE PROJECT

The proposed project will use excavators to mine the gravel. The type of mining is called an open pit mining. After mining, the mineral will be utilized in the process of constructing the road from gravel to bituminous surface which is about 4.2km stretch for this phase. The proposed size of a borrow pit is five Hectare.

LOCATION

The project area is located within Limpopo Province. Sereni to Mashamha Village. The area falls under the jurisdiction of Makhado Local Municipality within Vhembe District.

GPS co-ordinates (S): 23 17 11.52 (E): 030 13 19.71

PARTICULARS OF PROJECT APPLICANT

Makhado Local Municipality

Mr. Molokomme W.

Postal Address: Private Bag X2556, Makhado 0920

Tel: 015 519 3025

Fax: 015 516 5084

PARTICULARS OF ENVIRONMENTAL CONSULTANT

In order to participate in the process, or to provide comments and/or to register as an Interested and Affected Parties (I&APs) pertaining to the above-proposed development, you are invited to contact She Efficiency Consultant: Stanley Malusele P.O. Box 648 Tshdmbo 0972 Tel: 015 287 8025 Cell: 072 714 8606 Fax: 086 789 9999 Email: stanleydmv@gmail.com on or before the 30th March 2018.



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MUSINA LOCAL MUNICIPALITY

PUBLIC NOTICE REGARDING THE 2016/2017 ANNUAL REPORT:

In accordance with section 127(5) (a) (i) & (ii) of the Local Government Municipal Finance Management Act Number 56 of 2003 read with section 21A of the Local Government Municipal Systems Act, the Accounting Officer hereby makes public the tabled Musina Local Municipality's Annual Report for the year ended 30 June 2017 and invites the local community to submit representations in connection with the 2016/2017 annual report.

Take note that copies of the 2016/2017 Annual Report are available for perusal during office hours (07h00 to 16h00) at the following municipal service points:

Musina Library (Civic Centre)
Nancefield Library
Nancefield Municipal Office
Madimbo Thusong Centre
Malale Satellite Office
Mopani Satellite Office
Harper Satellite Office
Skoonplas Satellite Office

In addition the Annual Report is available at website www.musina.gov.za

Written representations on the 2016/2017 Annual Report must be submitted to one of the above service points or at the office of the Acting Municipal Manager by no later than Tuesday, 20th March 2018 at 12h00.

Take note that subsequent to processing of the annual report by the Municipal Public Accounts Committee council will in accordance with section 129 of the Local Government Municipal Finance Management Act Number 56 of 2003 adopt an oversight report on the 2016/2017 annual report on or before the 31 March 2018 and make public an oversight report within 7 days as per section 129(3) of the Local Government Municipal Finance Management Act.

For enquiries please contact Ms Legodi via telephone or fax or e-mail or post:

Tel: 015 – 534 6100
Email: nkelel@musina.gov.za
Fax: 015 534 2513
Post: Private Bag X611, MUSINA, 0900

EXPOSED

MUSINA LOCAL MUNICIPALITY



MPAC MEETING

DATE : 22 FEBRUARY 2018

TIME : 12H00

VENUE : MPAC OFFICE

NO.	ITEM	RESPONSIBLE PERSON
01	OPENING	CLLR
02	WELCOME	CHAIRPERSON
03	ROLL-CALL & APOLOGIES	ALL
04	AGENDA CONFIRMATION	ALL
05	PURPOSE OF THE MEETING	CHAIRPERSON
06	BUSINESS OF THE DAY	ALL
	6.1. AUDITOR GENERAL'S REPORT 6.2. COUNCIL REFFERAL 6.3. PROJECTS VISITS	
07	DATE OF NEXT MEETING	ALL
08	VOTE OF THANKS	CLLR
09	ANNOUNCEMENT	CLLR
10	CLOSURE	CHAIRPESON

MUSINA LOCAL MUNICIPALITY



MPAC MEETING

ATTENDANCE REGISTER

DATE : 22nd FEBRUARY 2018

TIME . 12000

MISSINA MPAC OFFICE

NAME & SURNAME	DESIGNATION	CELL NUMBER	E-MAIL ADDRESS	SIGNATURE
S. M. Akbar	Manager	0984567890	akbar.s@pmsys.com	
PHYSUS MAMATA	Manager	0983145343	physus.m@pmsys.com	
Viswanath Manohara	Manager	0760312337	viswanath.m@pmsys.com	
Naveen P.	Manager	07450689180	naveen.p@pmsys.com	
Shrikant Magar	Manager	09718056789	shrikant.m@pmsys.com	
John Kurnosov	APAC Manager	0716083814	john.k@pmsys.com	

MUSINA LOCAL MUNICIPALITY



MPAC MEETING

DATE : 01 MARCH 2018

TIME : 11H30

VENUE : MPAC OFFICE

NO.	ITEM	RESPONSIBLE PERSON
01	OPENING	CLLR
02	WELCOME	CHAIRPERSON
03	ROLL-CALL & APOLOGIES	ALL
04	AGENDA CONFIRMATION	ALL
05	PURPOSE OF THE MEETING	CHAIRPERSON
06	BUSINESS OF THE DAY	ALL
	6.1. ANNUAL REPORT 6.2. COUNCIL REFFERAL 6.3. OUTSTANDING ISSUES 6.4. PROJECTS VISITS	
07	DATE OF NEXT MEETING	ALL
08	VOTE OF THANKS	CLLR
09	ANNOUNCEMENT	CLLR
10	CLOSURE	CHAIRPERSON

MUSINA LOCAL MUNICIPALITY



MPAC MEETING

ATTENDANCE REGISTER

DATE : 01st MARCH 2018

TIME - 11H30

VENUE : MISSION MPAF, DEFENCE

MUSINA MUNICIPALITY



MPAC MEETING

DATE : DAY 02 - 09 MARCH 2018

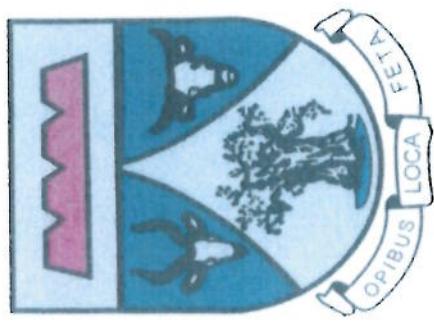
TIME : 09H00

VENUE : MUNICIPAL COUNCIL CHAMBER

ACTIVITY	RESPONSIBILITY	TIME
OPENING	CHAIRPERSON	10H00 - 10H10
WELCOME	CLLR MAGWIRA	10H10 - 10H20
INTRODUCTION	ALL	10H20 - 10H30
ROLL-CALL & APOLOGIES	ALL	10H30 - 10H35
AUDIT OUTCOME	AGSA	10H35 - 10H50
	LEGISLATURE	10H50 - 11H05
FORMULATING QUESTIONS	ALL	11H05 - 13H00
LUNCH	ALL	13H00 - 13H45
DISCUSSION & WAY FORWARD	ALL	13H45 - 14H00
VOTE OF THAKS	CLLR MAMAFYA	14H00 - 14H05
ANNOUNCEMENTS	CLLR MAKHURA	14H05 - 14H10
CLOSURE	CHAIRPERSON	14H10 - 14H15

END OF DAY TWO (2)

MUSINA MUNICIPALITY



ATTENDANCE REGISTER

DATE : 08 & 09 MARCH 2018

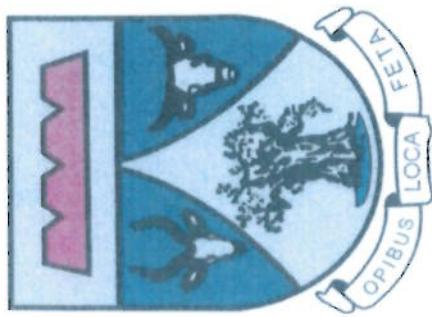
TIME : 09H00

VENUE : MUNICIPAL COUNCIL CHAMBER

MPAC MEETING

NAME & SURNAME	DESIGNATION	CELL NUMBER	E-MAIL ADDRESS	SIGNATURE	SIGNATURE
				DAY 01	DAY 02
Farah Magashie	Chair	0728005663	farahmagashie@musina.org.za		
Noreen Tshwane	Chair	0728068982	tswane@musina.org.za		
Alpheus Nkomo	Chair	0523148343	alpheusm@musina.gov.za		
J.H. Kuringa	MPAC Coordinator	0716083814	mhongi@musina.gov.za		
Valynne Breyfogle	PT	0823737005	valynne@musina.org.za		
Joel Sisage	Financial Audit	0832912890	joel.sisage@musina.org.za		
Dineo Déséila	Assia	0152834831	DiseoD@yoga.co.za		

MUNICIPALITY



ATTENDANCE REGISTER

DATE : 08 & 09 MARCH 2018

TIME : 09H00

VENTURE : MUNICIPAL CHAMBER

MPAC MEETING

ATTENDANCE REGISTER

DATE : 08 & 09 MARCH 2018

TIME : 09H00

VENTURE : MUNICIPAL CHAMBER

NAME & SURNAME	DESIGNATION	CELL NUMBER	E-MAIL ADDRESS	SIGNATURE DAY 01	SIGNATURE DAY 02
Malou Noligson	Manager HRSSA	082 679 4035	malou.noligson@o2a.com		
Dr. C. A. Motimilewe	Researcher HRSSA	015 283 9340	motimilewe@o2a.com		

MUSINA LOCAL MUNICIPALITY



MPAC MEETING

DATE : 14th MARCH 2018

TIME : 12H00

VENUE : MPAC OFFICE

NO.	ITEM	RESPONSIBLE PERSON
01	OPENING	CHAIRPERSON
02	WELCOME	CHAIRPERSON
03	ROLL-CALL & APOLOGIES	ALL
04	AGENDA CONFIRMATION	ALL
05	PURPOSE OF THE MEETING	CHAIRPERSON
06	BUSINESS OF THE DAY	ALL
	6.1. ANNUAL REPORT 6.3. DRAFT QUESTIONS 6.4. PUBLIC PARTICIPATION & HEARING	
07	DATE OF NEXT MEETING	ALL
08	VOTE OF THANKS	CLLR
09	ANNOUNCEMENT	CLLR
10	CLOSURE	CHAIRPERSON

MUSINA LOCAL MUNICIPALITY



ATTENDANCE REGISTER

DATE : 14th MARCH 2018

TIME : 12H00

MUSINA MPAC OFFICE

MUSINA LOCAL MUNICIPALITY



MPAC MEETING

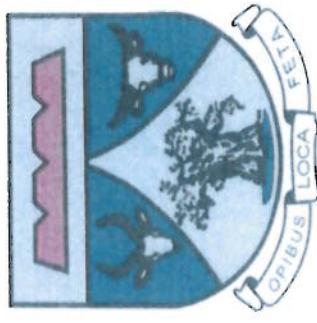
DATE : 22ND MARCH 2018

TIME : 11H00

VENUE : MPAC OFFICE

NO.	ITEM	RESPONSIBLE PERSON
01	OPENING	CHAIRPERSON
02	WELCOME	CHAIRPERSON
03	ROLL-CALL & APOLOGIES	ALL
04	AGENDA CONFIRMATION	ALL
05	PURPOSE OF THE MEETING	CHAIRPERSON
06	BUSINESS OF THE DAY	ALL
	6.1. DRAFT QUESTIONS	
	6.2. PROGRAMME PUBLIC HEARING	
07	VOTE OF THANKS	CLLR
08	ANNOUNCEMENT	CLLR
09	CLOSURE	CHAIRPERSON

MUSINA LOCAL MUNICIPALITY



MPAC MEETING

ATTENDANCE REGISTER

DATE : 22nd MARCH 2018

TIME 111008

VENUE : MISSINA MPAE OFFICE



Minutes of the MPAC meeting

Chairperson : Cllr Philemon Taxi Nare

Date : 22 FEBRUARY 2018

Time : 12h00

Venue : MPAC's Office

NO.	AGENDA ITEMS	DISCUSSIONS / DELIBERATIONS	RESOLUTIONS / ACTIONS	RESPONSIBILITY	TIME-FRAME
1.	Opening.	The Chairperson officially opened the meeting at 12H10.			
2.	Welcome	The chairperson welcomed everyone and called for maximum participation.			
3.	Attendance and apologies.	Attendance register circulated and there were no apologies since all members were present.	The chairperson of the committee thanked all the members for respecting and honour the call of the very first meeting of 2018.	Chairperson	
5.	Purpose of the meeting	Is to discuss three issues that should lead to the tabling of Oversight Report before the Council namely: 1. Auditor General's report 2. Council referral 3. Projects visit		Chairperson	

6.1	Auditor General's report	The Auditor General's office has submitted its report to the internal Audit's office and the MPAC coordinator has a copy.	The Chairperson said that as per the Auditor General's report and findings, the questions have to be developed to pose to the Accounting Officer during the MPAC Public Hearing.	Committee	It has to be before 29 th March 2018
6.2	Council referral	During the Council seating of the 25 th January 2018, the Annual report was referred to MPAC for scrutiny and development of the Oversight report.	Therefore the MPAC recommends that we have two days session of coupling development of Questions and the scrutiny of Annual report. It was also agreed that considering the current Municipal financial status, unlike last year this session will have to be done indoors to avoid financial implications.	Committee	It has to be before 29 th March 2018
6.3	Projects visits	We have not done the Projects visit yet this quarter.	Therefore the Coordinator will have to find us the date that will also suite the PMU officer.	Committee	It has to be before 29 th March 2018
7.	Date of the Next meeting.	It was not discussed and agreed on.	It was said that the Chairperson and Coordinator will communicate to come up with the date, but also considering the fact that we are a bit late in terms of scrutinizing the Annual report.	Committee	
8.	Vote of thanks	Members were thanked for honouring the meeting and for their participation.	Chairperson		
9.	Announcement	There were no announcements			

10.	Closure	The Chairperson officially adjourned the meeting at 14H55.	Chairperson
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Minutes of the MPAC meeting

Chairperson : Cllr Philemon Taxi Nare

Date : 01 March 2018

Time : 11h30

Venue : MPAC's Office

NO.	AGENDA ITEMS	DISCUSSIONS / DELIBERATIONS	RESOLUTIONS / ACTIONS	RESPONSIBILITY	TIME-FRAME
1.	Opening.	The Chairperson officially opened the meeting at 12H15.			
2.	Welcome	The chairperson welcomed everyone and called for maximum participation.			
3.	Attendance and apologies.	Attendance register circulated and there was an apology from Cllr A.D Magwira as she was attending another municipal event.	The chairperson of the committee thanked all the members for respecting and honouring the call.	Chairperson	
5.	Purpose of the meeting	Is to discuss and check the readiness of the Annual Report, Last year's outstanding issues and Projects visit.		Chairperson	
6.1 & 6.2	Annual Report & Council Referral	MPAC recommended that we have two days session of coupling development of Questions and the scrutiny of Annual report.	Copies of Annual reports and Auditor General's finding were distributed amongst members to go through.	Committee	It has to be before 29 th March 2018
		Here are the suggested dates:			

		<p>If was also agreed that considering the current Municipal financial status, unlike last year this session will have to be done indoors to avoid financial implications.</p>	
6.3	Outstanding issues	<p>There are outstanding issues that were raised during the MPAC Public Hearing in 2017 and the MPAC has not received any report thus far as promised.</p>	<p>The agreement is that questions regarding last year's outstanding issues will open a range of questions.</p>
6.4	Projects visits	<p>Since the Coordinator was tasked to find a suitable date for both parties between the MPAC and PMU.</p>	<p>The date suitable for both parties was reported to be the 26th March 2018.</p>
7.	Date of the Next meeting.	<p>It was not discussed and agreed on.</p>	<p>It was said that the next meeting will be during the MPAC session at the Municipal Chamber on the 8 & 9 March 2018.</p>
8.	Vote of thanks	<p>Members were thanked for honouring the meeting and for their participation.</p>	<p>Chairperson</p>
9.	Announcement	<p>There were no announcements</p>	
10.	Closure	<p>The Chairperson officially adjourned the meeting at 14H15.</p>	<p>Chairperson</p>



Minutes of the MPAC meeting

Chairperson : Cllr Philemon Taxi Nare

Date : 14 MARCH 2018

Time : 12h00

Venue : MPAC's Office

NO.	AGENDA ITEMS	DISCUSSIONS / DELIBERATIONS	RESOLUTIONS / ACTIONS	RESPONSIBILITY	TIME-FRAME
1.	Opening.	The Chairperson officially opened the meeting.			
2.	Welcome	The chairperson welcomed everyone and called for maximum participation.			
3.	Attendance and apologies.	Attendance register circulated and there were no apologies though Cllr S.M. Phiri was absent.	The chairperson of the committee raised a concern about the disappearance of Cllr S.M. Phiri during the MPAC meetings and sometimes he doesn't pitch at all. It was then agreed that the Chairperson should speak to him before.	Chairperson	

5.	Purpose of the meeting	The purpose of this gathering is to:	Chairperson
		<ol style="list-style-type: none"> 1. Check the ratification of the Annual report. 2. Finalize and allocate questions. 3. Readiness of Public Participation and Public Hearing 	
6.1	Annual Report	After the MPAC has scrutinized the Annual Report at the Municipal Council Chamber on the 08 th – 09 th Mar 2018, there has been some ratifications made.	Therefore the MPAC recommends it with serious reservation. Committee
6.2	Draft questions	Draft questions were thoroughly checked and agreed that are ready to be sent to the Accounting officer.	After the final check questions were allocated to members. committee
6.3	Public Participation & Public Hearing	After attending the District MPAC Public Participation held on the 13 th Mar 2018 we realized that we were already late in terms of the preparations considering steps to follow. The MPAC Public Participation was scheduled for the 16 th Mar 2018 and the Public Hearing on the 23 rd Mar 2018.	It was agreed that based on the presentation made by the Coordinator in terms of the readiness of Public Participation we call off the Public participation. Chairperson
7.	Date of the Next meeting.	It was not discussed and agreed on.	It was said that the Chairperson and Coordinator will communicate to come up with the date after the Public hearing.

8.	Vote of thanks	Members were thanked for honouring the meeting and for their participation.	Cllr A.E Mamafa
8.	Closure	The Chairperson officially adjourned the meeting at 15H05.	Chairperson

INDEX



MUSINA LOCAL MUNICIPALITY

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE PUBLIC HEARING ON THE 2016/2017 ANNUAL REPORT

Notice is hereby given that a public hearing on the Musina Local Municipality 2016/2017 Annual Report, as convened in terms of Section 129(4) (a) and Section 130(1) of the Municipal Finance Management Act, will be held as follows:

Date: **Friday, 23 March 2018**
Venue: **Masisi Community Hall**
Time: **09h00**

Stakeholders and members of the public are invited to attend.

Tel: 015 – 534 6100
Fax: 086 517 0049

TN TSHIWANAMMBI
Municipal Manager

Private Bag X611
MUSINA
0900

Notice number 17 2017/18

EXERCISE

EXERCISE



MUSINA LOCAL MUNICIPALITY

MPAC PUBLIC HEARING

DATE : 23 MARCH 2018

TIME : 10H00

VENUE : MASISI COMMUNITY HALL

NAME & SURNAME	ADDRESS	CELL NUMBER	E-MAIL ADDRESS	SIGNATURE
Ramikulapolo Elekonyana	Thembisa Bonyani	072 911 4676		Qamilelele
Kwinkisa Sefago	Musina Fisherman	072 037 5161		Kwinkisa
Msunduzi Mavunduzi	Msunduzi Tsivisimoni	072 3651 619	msunduzi@msunduzi.com	
Holani Khetsheshe	Aluanda	078 5722 099		Holani
Malindi Mphahengeni	Phelisa	072 3 933 2581		Malindi
Emakintuwe Mlala	Phelisa	076 333 6711		Emakintuwe
Rephanya Tshwane	Wafisa	074 15 75931	rephanya.tshwane@msunduzi.com	Rephanya
McGauq Aseh	Phatimbo	064 9106 4203		McGauq
Musyeni Rosine	wards committee	0720 3712 74		Musyeni
Milagene Selmini	Musina	079 477 2059		Milagene
Siphiwe Kholo Mzay	Mzay	072 946 5237		Siphiwe
FH. Maseko	Mzay - Tshwane	071 611 2444	fhmaseko@msunduzi.com	FH. Maseko
J.M. Kwinane	Mzay MPAC Coordinator	083 291 2890	joe@msunduzi.com	J.M. Kwinane
		008 9814	mongit@msunduzi.com	



MUSINA LOCAL MUNICIPALITY

MPAC PUBLIC HEARING

DATE : 23 MARCH 2018

TIME : 10H00

VENUE: **• MASISI COMMUNITY HALL**

NAME & SURNAME	ADDRESS	CELL NUMBER	E-MAIL ADDRESS	SIGNATURE
Hana Banáková	3133 Phase 6	07115339498	—	
Pavol Juraj Beník	10044 Štefánikova 10	082 0475019	benik@international-organizing.com	
D. António Matos	10000 Praça da Figueira	0923672604	matos@international-organizing.com	
Ľubomír Beňo	masca	0715149047	—	
Piščálik Július	ma límbo	0703 473 4347	—	
Alfrédina Štefánia Madaricsová	ma límbo	070 44 36114	—	
Veronika Ševčíková	Danubia	032 6553311	—	
Elisabeth Šteček	ma límbo	—	—	
Lenka Štefánková	3163 Praha 5 Myslív	062 5096574	—	
Petera Štruková	3163 Štefánikova 5	062 5086574	—	
Peterka Matoušková	443933 muzhengville works	072 1987062	disolving-terroir.tanyor.com	
Alena Štruková	Štefánikova 10307	071 25518047	matulina@seznam.cz	
Ľubomíra Lutynia	folovroclav 4-004-0	076 36674493	—	
Ľubomíra Lutynia	folovroclav 4-004-0	076 36674493	—	
Ľubomíra Lutynia	folovroclav 4-004-0	076 36674493	—	
Ľubomíra Lutynia	folovroclav 4-004-0	076 36674493	—	
Ľubomíra Lutynia	folovroclav 4-004-0	076 36674493	—	



MUSINA LOCAL MUNICIPALITY

MPAC PUBLIC HEARING

DATE : 23 MARCH 2018

TIME : 10H00

VENUE : MASI SI COMMUNITY HALL

NAME & SURNAME	ORGANISATION / DEPARTMENT	CELL NUMBER	E-MAIL ADDRESS	SIGNATURE
Lison Masiwang	Masiwang	071 600 2535	Lison.masiwang@gmail.com	
Cliff Mazwara	Local government	072 5078981		
DDiabzunya	VDM	072 372 5388	ddiabzunya@photon.com	
Mavimbibi Matshimba	MAKATODO LM	071 9054 7247	Mavimbibi.mashimba@citizen.co.za	
Phelisile Dube	Musina LM	076 0692911	phelisile.dube@citizen.co.za	
Mashens Sithole	MUSINA LM	083 447 8858	mashens.sithole@citizen.co.za	
Tolishi M. P.	MLM social cell	079 435 8953	tolishi.mashimba@gmail.com	
BAVEED SEFIRALO	MLM	079 365 0188	baveedsefiralo@gmail.com	
Ayanda Ntshouw	MLM	071 496 2853	ayanda.ntshouw@gmail.com	
Solomon Ntshelle	ML Committee Chair	060 619 5276	solomon_ntshelle@gmail.com	
Joseph Nkediwe	Chairperson Masiwang	082 844 7078	Joseph.nkediwe@gmail.com	
Nicholas Nellotseng	Chairperson Masiwang	0798 543129	Nicholas.Nellotseng@gmail.com	
Philemon Mutha	Civic chairperson	076 99 74688	—	
Edmund Zeffery	Civic chairperson	071 6074802	—	



MUSINA LOCAL MUNICIPALITY

MPAC PUBLIC HEARING

DATE : 23 MARCH 2018

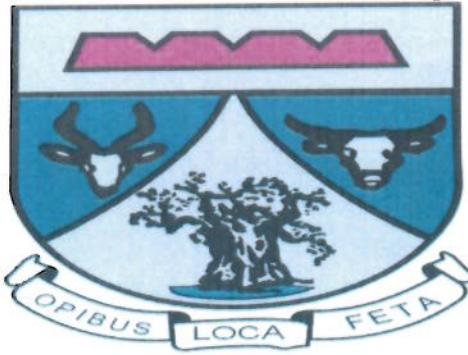
TIME : 10H00

VENUE : MASI SI COMMUNITY HALL

NAME & SURNAME	ORGANISATION / DEPARTMENT	CELL NUMBER	E-MAIL ADDRESS	SIGNATURE
ENZO MECOMBIKE	Caravanserai Civic	071 211 500	—	<i>Enzo Mecombike</i>
Phungo Mulelwe	Uvula! Community	076 214 829	Phungo.mulelwe@i2i.org.za	<i>Phungo Mulelwe</i>
MARSHALIKA ETHEKOZI	Stakeholder Tshwane Civic Council	0791 289 320	N/A	<i>Marshalika Ethekozi</i>
ROBERTSON GPP	—	060 930 8058	N/A	<i>Robertson GPP</i>
MUSILEKI MATHIBANE	Mutleeb Civic	073 043 9197	N/A	<i>Musileki Mathibane</i>
WILSON MUSILEKI	Mutleeb Civic	072 339 3428	N/A	<i>Wilson Musileki</i>
MURUGA TSIGIBINGA	Mutleeb Civic	079 010 6772	N/A	<i>Muruga Tsigibinga</i>
LESISSA SITHOLE	Mutleeb Civic	072 777 7050	N/A	<i>Lesissa Sithole</i>
JINOBI QUMBALE	Makonkini Civic	076 034 0376	N/A	<i>Jinobi Qumba</i>
THOMAS TSHWANE	Makonkini Civic	071 111 304 25	N/A	<i>Thomas Tshwane</i>
YANIZILO G. TSHWANE	Traditional Civic	072 600 000	N/A	<i>Yanizilo G. Tshwane</i>
CHANGOLE MANGENDE	Traditional Civic	082 701 8445	—	<i>Changole Mangende</i>
NESETHOZWA P.D.	SHALABA	072 580 2626	—	<i>Nesethozwa P.D.</i>
QAMBI NELLISHEN	Wood Concrete	072 406 0078	N/A	<i>Qambi Nellishen</i>

NAME & SURNAME	ORGANISATION / DEPARTMENT	CELL NUMBER	E-MAIL ADDRESS	SIGNATURE
Mr. Idris, RAJAB	WARD 3	0736079904	N/A	
Mr. Musa, Naseriwe	Ward Committee Ward 08	0806433671	N/A	
Mr. Sadiq, MUSA	Ward 06	0608677321	N/A	
Mr. Sadiq, MUSA	Ward 09	0825396502	N/A	
Mr. Sadiq, MUSA	Ward Committee (05)	07306392	N/A	
Mr. Sadiq, MUSA	Ward 05	N/A	N/A	
Mr. Sadiq, MUSA	Ward 07	060955052	N/A	
Mr. Sadiq, MUSA	Ward 10	0722457046	N/A	
Mr. Sadiq, MUSA	Ward 12	0771498852	musadiqulcille@gmail.com	
Mr. Sadiq, MUSA	Ward 13	N/A	N/A	
Mr. Sadiq, MUSA	Ward 14	0863549895	N/A	
Mr. Sadiq, MUSA	Ward Committee 07	0783669848	N/A	
Mr. Sadiq, MUSA	Ward Committee 07	0707310434	N/A	
Mr. Sadiq, MUSA	Ward Committee 07	08027695117	N/A	
Mr. Sadiq, MUSA	Ward Committee 09	09066464647	N/A	
Mr. Sadiq, MUSA	Ward Committee 09	0793365680	N/A	
Mr. Sadiq, MUSA	Ward 03	0711340328	N/A	
Mr. Sadiq, MUSA	Ward 06	0833508892	N/A	
Mr. Sadiq, MUSA	Ward 08	0760601644	N/A	
Mr. Sadiq, MUSA	Ward 08	0797864871	musadiqulcille@gmail.com	
Mr. Sadiq, MUSA	Ward 09	0760648500	N/A	
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Musina Local Municipality



DRAFT QUESTIONS FOR CONSIDERATION BY MPAC

(1) Going concern.

For the past three years, the municipality's expenditure is more than its income. In the prior year, the current liabilities exceed the current assets by R 169, 9 million

Cash on hand is R 1, 2 million and creditors is at R 192 million (16 021% of

1. Does the municipality have a recovery plan to correct this situation? If so, please submit the detailed plan

Yes, the municipality with the assistance of National and Provincial Treasury has just finalised the financial recovery plan which will be tabled in council at the end of May 2018. Find attached

2. Who is assisting the municipality to address this situation, since it has not improved since 2014-15?

National and Provincial Treasury are assisting the municipality

3. Can we be given the progress report of the concerns as raised in the previous public hearing.

- 3.1. How many were the issues raised were solved?

(a) A total of 60 issues were raised. Two concerns, from which have been fully addressed

- 3.2. How many are still outstanding?

(a) This is a concern pertaining to financial difficulties is partially addressed with the revenue strategy hence adopted and the (b) Recovery plan due to serve in council

The budget and treasury office reviews the financial statements before they are submitted to internal audit and the audit committee for final review before submission to auditor general

2. Is there an action plan to prevent and detect material misstatements in financial and performance information?

Yes

3. Who is responsible for the implementation and monitoring of action plans to prevent the audit findings recurring?

Management is responsible for the implementation of the action plan.

(4) Unauthorised Expenditure.

Unauthorised expenditure of R37,8 million that was incurred in prior years were not investigated

1. Why was these investigations not completed in time?

These investigations were done by the oversight/MPAC committee. It is the auditor general who was not satisfied with the level of investigations conducted by the committee.

2. What is the current status of these investigations?

The current MPAC with the assistance of the appointed financial misconduct board will investigate current and prior year expenditures.

3. Please submit a list of findings and corrective action taken

We will submit the progress report on the action plan

(5) Fruitless and wasteful expenditure

Fruitless and wasteful expenditure amounting to R17 million (2016: R19,7 million) was incurred and not investigated. The fruitless and wasteful expenditure resulted from interest on late payments

1. Why was these investigations not completed in time?

These investigations were done by the oversight/MPAC committee. It is the auditor general who was not satisfied with the level of investigations conducted by the committee.

It is normally instances of breakdowns in infrastructure that require urgent procurement of goods and services, it is almost impossible to plan for breakdowns.

1.3. What action has been taken against the responsible officials?

No action was taken as management took those decisions for the best interest of the community, and to ensure uninterrupted service.

1.4. Please indicate if the municipality received value for money for all these irregular procurement processes.

There was value for money as the projects were completed as per the specifications

2. Participating in a contract from another organ of state.

Yes VAT recovery contract

3. Employee Costs, according to Musina Local Municipality policy on overtime worked and overtime rates, the following category employees are exempted from this policy.

3.1 MM, section 57 and senior management post (post levels 1 – 3)

Contrary to the above mentioned policy, senior managers received overtime payments.

3.1. Why did the management fail to monitor compliance with applicable laws and regulations to ensure that senior managers must not claim overtime as started in the overtime policy.

We therefore as MPAC recommend that after thorough investigation, if found to have transgressed the laws those found guilty should pay the monies back.

- (a) The overtime worked was for the annual show, over the years an exception has been given for bargaining unit employees to be compensated for overtime work during the annual show given the length of time involved to ensure that managers are available to manage the event.
- (b) Consideration was given to the fact that consideration of such overtime and leave off will often being translate to a large number of days off they be taken off for the municipality to will contipnued a pattern of leave off leave totals resulting in total leave balances in excess of 48 days.
- (c) Further consideration was given to the fact that the collective agreement in any case permits leave encashment for days in excess of 48 days for instances where employees has been unable to redemt or take due to operational requirements of the employer.

- (a) The 2017/18 SDBIP has been adjusted to ensure proper description of key performance indicators and targets.
- (b) The 2018/19 IDP/Budget review process will strive to set targets and indicators that are measurable and conforms to municipal planning and performance regulations.
- (c) Each department head supported by performance management unit is tasked with a duty to ensure proper description of targets.
- (d) The development of the SDBIP for the 2018/19 financial year and beyond will occur concurrently with the IDP/Budget review process to ensure planning documents alignment.

3. Please explain why certain development priorities were changed?

- (a) Some priorities were changed mid-year given the review of the financial position of the municipality and the reasonable ability to deliver on some of the priorities and the budget adjustment.
- (b) Some priorities were changed to improve on the quality of their description in view of the prior year findings, however given the fact that not all targets could not be changed as they stemmed out of the IDP and the IDP was not amended and could only be reviewed in the successive year such changes have been incorporated in the 2017/18 and 2018/19 IDP review process

4. Is there an action plan to address these shortcomings? If so, who is responsible for the implementation and regular monitoring of this plan?

- (a) Yes there is action plan to address predetermined objectives and financial management findings.
- (b) The various head of departments are responsible for implementation of specific plans.
- (c) The Internal Audit Unit reviews progress on the plan whilst the municipal managers monitors the plan

Achievement of planned targets

MPAC to refer to the annual performance report and determine if targets were met, if not, relevant questions can be posed.

Issues to be considered:

- Planning for projects and targets – who is responsible and what process is followed?
- ✓ Departments are responsible for Project planning and targets formulation
- ✓ Project formulation has to follow the empirical IP process (MIDP phase) and align with the budgetary process