



MUSINA LOCAL MUNICIPALITY

THIRD QUARTER PERFORMANCE REPORT 2021/2022 FINANCIAL YEAR



1. ORGANISATIONAL KEY PERFORMANCE AREAS, OBJECTIVES, INDICATORS, TARGETS AND BUDGET

The high level financial measurable performance objectives in the form of service delivery targets and other performance indicators form part of this section of the SDBIP. These indicators and targets will be cascaded to departmental scorecards, which will be used for internal monitoring of the organisation and relevant individuals.

1.1 KPA 1: BASIC SERVICE DELIVERY

STRATEGIC OBJECTIVE: TO INITIATE AND IMPROVE THE QUANTITY AND QUALITY OF MUNICIPAL INFRASTRUCTURE SERVICES

TECHNICAL SERVICE

PRIORITY/ FOCUS AREA: CIVIL & MECHANICAL ENGINEERING SERVICES

KPI ID	Number of 4*4 LDV procured														
DEPARTMENT / VOTE	Technical Services														
FUNCTION / DIVISION	Civil and Mechanical Services														
SUB-FUNCTION/ PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Technical Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF 4*4 LDV PROCURED	New	1	R500 000	1	1	0	None	Not Applicable	0	0	None	None	100%	None	Invoice Delivery note

KPI ID	Kilometers of Tar road maintained (Clustered potholes)														
DEPARTMENT / VOTE	Technical Services														
FUNCTION / DIVISION	Civil and Mechanical Services														
SUB-FUNCTION/ PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Technical Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
KILOMETERS OF TAR ROAD MAINTAINED (CLUSTERED POTHOLES)	1.6km	1.6 km	R500 000	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Job cards


PRIORITY/ FOCUS AREA: PMU

KPI ID	Kilometers of access road to Nancefield Central Street (Phillimon Sehwari & Johnson Chisanga) Constructed														
DEPARTMENT / VOTE	Technical Services														
FUNCTION / DIVISION	PMU														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	Acting GM: Technical Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
KILOMETERS OF ACCESS ROAD TO NANCEFOED CENTRAL STREET (PHILLIMON SEHWARI & JOHNSON CHISANGA) CONSTRUCTED	1.8 km Layer works	1.8 km	R7.5 m	1.8 Km Layer works	work 1.8 Km Paving 1.8 Km Storm water pipes 400m Manholes 15(No) Road signs 15(No) Kerbing 4114 m Speed humps 4(No)	0	None	Not Applicable	0	0	None	None	100%	None	Completion certificate

KPI ID	Number of Tshivhongweni Bridge constructed														
DEPARTMENT / VOTE	Technical Services														
FUNCTION / DIVISION	PMU														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	Acting GM: Technical Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF TSHIVHONGWE NI BRIDGE CONSTRUCTED	Excavation gravelling	1	R5.5M	Excavation Foundation concrete	Excavation 4761m3 Foundation concrete 5750 m3 Column concrete 567m3 Deck concrete 0m3	0	None	Not Applicable	0	0	None	None	0%	None	Completion certificate



KPI ID	Number of community hall constructed in muswodi														
DEPARTMENT / VOTE	Technical Services														
FUNCTION / DIVISION	PMU														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	Acting GM: Technical Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF COMMUNITY HALL CONSTRUCTED IN MUSWODI	0	1	R7 M	1	1	0	None	Not Applicable	0	0	None	None	100%	None	Completion certificate

KPI ID	Kilometers of paved road contracted in Nancefield phase 6&12														
DEPARTMENT / VOTE	Technical Services														
FUNCTION / DIVISION	PMU														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	Acting GM: Technical Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF COMMUNITY HALL CONSTRUCTED IN NANCEFIELD PHASE 6&12	1.85 km Layer works	1,85 km	R7 M	1.85km layer works 2km Paving	Layer works 2Km Paving 2Km Kerbing 380 m Speed humps 8 Road signs 0 Road marking 0	0	None	1.85km	1.85km	0	None	None	100%	None	Completion certificate

PRIORITY/FOCUS AREA: ELECTRICAL ENGINEERING SERVICES															
KPI ID	Number of Cherry picker truck purchased														
DEPARTMENT / VOTE	Technical Services														
FUNCTION / DIVISION	Electrical														
SUB-FUNCTION / PROGRAMME	Non Applicable														
INDICATOR RESPONSIBILITY (OWNER)	Acting GM: Technical Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF CHERRY PICKER TRUCK PURCHASED	New	1	R1.5M	1	1	0	None	Not Applicable	0	0	None	None	100%	None	Invoice Delivery note



KPI ID	Number of times the public lights maintained															
DEPARTMENT / VOTE	Technical Services															
FUNCTION / DIVISION	Electrical															
SUB-FUNCTION / PROGRAMME	Non Applicable															
INDICATOR RESPONSIBILITY (OWNER)	Acting GM: Technical Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF TIMES THE PUBLIC LIGHTS MAINTAINED	40	40	R200 000	20	20	0	None	10	10	0	None	None	75%	None	Job cards	
KPI ID	Number of 2X telescopic pole pruner procured															
DEPARTMENT / VOTE	Technical Services															
FUNCTION / DIVISION	Electrical															
SUB-FUNCTION / PROGRAMME	Non Applicable															
INDICATOR RESPONSIBILITY (OWNER)	Acting GM: Technical Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF 2X TELESCOPIC POLE PRUNER PROCURED	New	2	R32 000	2	2	0	None	Not Applicable	0	0	None	None	100%	None	Invoice Delivery note	
KPI ID	Number of scuff folding procured															
DEPARTMENT / VOTE	Technical Services															
FUNCTION / DIVISION	Electrical															
SUB-FUNCTION / PROGRAMME	Non Applicable															
INDICATOR RESPONSIBILITY (OWNER)	Acting GM: Technical Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF SCAFFOLD FOLDING PROCURED	New	1	R25 000	1	1	0	None	Not Applicable	0	0	None	None	100%	None	Invoice Delivery note	



KPA 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
STRATEGIC OBJECTIVE: TO DEEPEN DEMOCRACY AND PROMOTE ACCOUNTABILITY

2.1 DEPARTMENT: MUNICIPAL MANAGER

PRIORITY/ FOCUS AREA: MUNICIPAL MANAGER

PRIORITY/ FOCUS AREA: COMMUNICATIONS

KPI ID	Number of Radio and Newspaper features Released															
DEPARTMENT / VOTE	Municipal Manager															
FUNCTION / DIVISION	Communications															
SUB-FUNCTION / PROGRAMME	Not Applicable															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF RADIO AND NEWSPAPER FEATURES RELEASED	222	96	R60 000	48	71	+23	Enhancement of Covid related communiques	24	24	0	None	None	99%	None	Radio and newsletter scripts	

KPI ID	Number of bulk Sms update Facebook page and Website issued															
DEPARTMENT / VOTE	Municipal Manager															
FUNCTION / DIVISION	Communications															
SUB-FUNCTION / PROGRAMME	Not Applicable															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF BULK SMS UPDATE FACEBOOK PAGE AND WEBSITE ISSUED	744	96	R240 000	48	283	+235	Maximum use of social media due to covid pandemic	24	24	0	None	None	318%	None	SMS, Facebook and website produced	


PRIORITY/ FOCUS AREA: INTERNAL AUDIT

KPI ID	Number of Audit Committee Meetings coordinated														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Internal audit														
SUB-FUNCTION / PROGRAMME	annual audit plan														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
COORDINATION OF AUDIT COMMITTEE MEETINGS COORDINATED	2	4	R240 000	2	2	0	None	1	1	0	None	None	75%	None	Attendance Register

PRIORITY/ FOCUS AREA: SPECIAL PROGRAMMES

KPI ID	Number of Batho Pele conducted														
DEPARTMENT / VOTE	Municipal Manager														
FUNCTION / DIVISION	Community Liaison Officer														
SUB-FUNCTION / PROGRAMME	community outreach														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF BATHO PELE CONDUCTED	New	1	R80 000	1	0	-1	Due to Covid-19 Pandemic	Not Applicable	0	0	None	It will be done in the next financial year during the 2 nd Quarter.	0%	2022/2023 fy	Attendance register, Invitations, Programme/Agenda

KPI ID	Number of Imbizos conducted														
DEPARTMENT / VOTE	Municipal Manager														
FUNCTION / DIVISION	Community Liaison Officer														
SUB-FUNCTION / PROGRAMME	community outreach														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														



INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIENCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF IMBIZO CONDUCTED	2	4	R300 000	2	1	-1	Due to Covid-19 Pandemic	1	1	0	None	None	50%	None	Attendance register, Invitations, Programme/A genda

KPI ID	Number of Mandela Day conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Mayor's Office														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF MANDELA DAY CONDUCTED	New	1	R40 000	1	0	-1	Covid 19 regulation did not permit social gathering	Not Applicable	0	0	None	The indicator it's a once off annual function. It will only be implemented in the next financial year	0%	2022/2023 fy	Attendance register, agendas, invitations, programmes

KPI ID	Number of Human Rights day conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Mayor's Office														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF HUMAN RIGHTS DAY CONDUCTED	1	1	R40 000	Not Applicable	0	0	None	1	1	0	None	None	100%	None	Attendance register, agendas, invitations, programmes



KPI ID	Number of freedom day conducted															
DEPARTMENT / VOTE	Municipal Managers Office															
FUNCTION / DIVISION	Mayor's Office															
SUB-FUNCTION / PROGRAMME	Not Applicable															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF FREEDOM DAY CONDUCTED	1	1	R60 000	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Attendance register, agendas, invitations, programmes	

KPI ID	Number of Woman's day celebration conducted															
DEPARTMENT / VOTE	Municipal Managers Office															
FUNCTION / DIVISION	Mayor's Office															
SUB-FUNCTION / PROGRAMME	Not Applicable															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF WOMAN'S DAY CELEBRATION CONDUCTED	New	1	R40 000	1	1	0	None	Not Applicable	0	0	None	None	100%	None	Attendance register, agendas, invitations, programmes	

KPI ID	Number of Gender forum Conducted															
DEPARTMENT / VOTE	Municipal Managers Office															
FUNCTION / DIVISION	Mayor's Office															
SUB-FUNCTION / PROGRAMME	Not Applicable															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	



NUMBER OF GENDER FORUM HELD	1	3	R60 000	1	2	+2	There was a need to address certain issues	1	1	0	None	None	100%	None	Attendance register, agendas, invitations, programmes
-----------------------------	---	---	---------	---	---	----	--	---	---	---	------	------	------	------	---

KPI ID	Number of senior citizen forum held														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Special Programmes														
SUB-FUNCTION / PROGRAMME	Senior Citizen														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEAN OF VERIFICATION
NUMBER OF SENIOR CITIZEN FORUM HELD	2	3	R60 000	1	2	+2	Senior Citizens Christmas Lunch with the Mayor	1	1	0	None	None	100%	None	Attendance register, agendas, invitations, programmes

KPI ID	Number of children programme conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Special Programmes														
SUB-FUNCTION / PROGRAMME	Children														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEAN OF VERIFICATION
NUMBER OF CHILDREN PROGRAMME CONDUCTED	0	3	R40 000	2	2	0	None	Not Applicable	0	0	None	None	66%	None	Attendance register, agendas, invitations, programmes



KPI ID	Number of moral regeneration movement forum conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Special Programmes														
SUB-FUNCTION / PROGRAMME	Moral regeneration														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF MORAL REGENERATION MOVEMENT FORUM CONDUCTED	0	1	R60 000	1	0	-1	The MRM not functional, on the 3 rd Quarter it will be Relaunching	Not Applicable	0	0	None	None	0%	None	Attendance register, agendas, invitations, programmes
KPI ID	Number of disability forum conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Special Programmes														
SUB-FUNCTION / PROGRAMME	Disability														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF DISABILITY FORUM CONDUCTED	4	4	R60 000	2	3	+1	Disability Forum Breakfast with the Mayor	1	1	0	None	None	100%	None	Attendance register, agendas, invitations, programmes



KPI ID	Number of HIV/ AIDS programme conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Special Programmes														
SUB-FUNCTION / PROGRAMME	HIV/AIDS														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF HIV/AIDS PROGRAMME CONDUCTED	3	3	R80 000	2	3	+1	The district World Aids day was held at Beitbridge	1	1	0	None	None	100%	None	Attendance register, agendas, invitations, programmes
KPI ID	Number of world aids day celebrated														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Special Programmes														
SUB-FUNCTION / PROGRAMME	World aids day														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF WORLD AIDS DAY CELEBRATED	1	1	R60 000	1	1	0	None	Not Applicable	0	0	None	None	100%	None	Attendance register, agendas, invitations, programmes
KPI ID	Number of youth assistant conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Special Programmes														
SUB-FUNCTION / PROGRAMME	Youth Day														
INDICATOR RESPONSIBILITY	Municipal Manager														



LITY (OWNER)																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF YOUTH ASSISTANT CONDUCTED	0	1	R250 000	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Attendance register, agendas, invitations, programmes	

KPI ID	Number of Mayoral Bursary Receipts															
DEPARTMENT / VOTE	Municipal Managers Office															
FUNCTION / DIVISION	Mayor's Office															
SUB-FUNCTION / PROGRAM ME	Bursary															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF MAYORAL BURSARY RECIPIENTS	10	12	R 2M	Not Applicable	0	0	None	12	15	+3	Additional 3 student are the existing from the previous financial year	None	125%	None	Approval letter	

KPI ID	Number of mayoral budget speech conducted															
DEPARTMENT / VOTE	Municipal Managers Office															
FUNCTION / DIVISION	Mayor's Office															
SUB-FUNCTION / PROGRAM ME	Budget Speech															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF MAYORAL BUDGET SPEECH CONDUCTED	1	1	R260 000	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Attendance register, agendas, invitations, programmes	



PRIORITY/ FOCUS AREA: IDP

KPI ID	Number of IDP Stakeholder/ Rep forums conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	IDP														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIENCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF IDP STAKEHOLDER/ REP FORUMS CONDUCTED	4	4	R103 456	2	2	0	None	1	1	0	None	None	75%	None	Attendance register



KPA 3: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT
STRATEGIC OBJECTIVE: TO DEEPEN DEMOCRACY AND PROMOTE ACCOUNTABILITY

3.1 CORPORATE SERVICES

FOCUS AREA: LEGAL SERVICES AND SECRETARIAT

KPI ID	Number of Litigation Register Developed for cases initiated or defended (Updated)														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Legal Division														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager Corporate														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF LITIGATION REGISTER DEVELOPED FOR CASES INITIATED OR DEFENDED (UPDATED)	4	4	R100 000	2	2	0	None	1	1	0	None	None	75%	None	Litigation Register

PRIORITY/ FOCUS AREA: HUMAN RESOURCE MANAGEMENT

KPI ID	Number of vacant posts filled														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Human Resource Management														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF VACANT POSTS FILLED	0	3	R280 000	10	0	-10	No vacancies advertised due to budget constraints	Not Applicable	0	0	None	None	0%	None	Advertisement, Offer



KPI ID	Number of Competency assessment, vetting and screening conducted															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Human Resource Management															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER COMPETENCY ASSESSMENTS, VETTING AND SCREENING CONDUCTED	3	3	R290 000	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Assessments reports	

KPI ID	protective clothing purchased															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Human Resource Management															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
PROTECTIVE CLOTHING PURCHASED	1	1	R2.4 M	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Invoice Delivery note	

KPI ID	medical surveillance conducted															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Human Resource Management															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF MEDICAL SURV	1	1	R2.6 M	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Medical Reports	



PERFORMANCE CONDUCTED														
-----------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

KPI ID	Number of Employee wellness programme and campaigns developed and implemented														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Human Resource Management														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGT 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER EMPLOYEE WELLNESS PROGRAMME DEVELOPED AND IMPLEMENTED	New	2	R88 000	2	0	-2	Programme was affected by the covid-19 restriction as it did not allow mass gathering	Not Applicable	0	0	None	None	0%	None	Attendance register

KPI ID	Number of Employee and learners trained as per work place skill plan														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Human Resource Management														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGT 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER EMPLOYEE AND LEARNERS TRAINED AS PER WORK PLACE SKILL PLAN	99	61	R88 000	61	61	0	None	Not Applicable	0	0	None	None	100%	None	Attendance register


FOCUS AREA: INFORMATION TECHNOLOGY

KPI ID	Number of offices linked via MPLS																
DEPARTMENT / VOTE	Corporate Services																
FUNCTION / DIVISION	Information Technology																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager Corporate Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF OFFICES LINKED VIA MPLS	New	4	R692 000	Not Applicable	0	0	None	4	4	0	None	None	100%	None	System Report		

KPI ID	Number of Software Licensing purchased																
DEPARTMENT / VOTE	Corporate Services																
FUNCTION / DIVISION	Information Technology																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager Corporate Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF SOFTWARE LICENSING PURCHASED	157	2	R2 M	1	1	0	None	Not Applicable	0	0	None	None	50%	None	System Report		

KPI ID	Number of Computer Hardware purchased																
DEPARTMENT / VOTE	Corporate Services																
FUNCTION / DIVISION	Administration																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		



NUMBER OF COMPUTER HARDWARE PURCHASED	0	44	R880 000	Not Applicable	0	0	None	10	10	0	None	None	23%	None	Invoices
---------------------------------------	---	----	----------	----------------	---	---	------	----	----	---	------	------	-----	------	----------

PRIORITY/ FOCUS AREA: STRATEGIC MANAGEMENT

KPI ID	Number of strategic planning session coordinated														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Strategic Operations														
SUB-FUNCTION / PROGRAMME	Strategic Management and Institutional Development														
INDICATOR RESPONSIBILITY (OWNER)	GM: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRES S % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF STRATEGIC PLANNING SESSION COORDINATED	2	2	R330 000	Not Applicable	0	0	None	2	2	0	None	None	100%	None	Attendance register



KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT
STRATEGIC OBJECTIVE: ENHANCE COMPLIANCE WITH LEGISLATION AND IMPROVE FINANCIAL VIABILITY

4.1 DEPARTMENT: FINANCE

PRIORITY/ FOCUS AREA: REVENUE MANAGEMENT

KPI ID	The percentage of households earning less than R3500 per month with access to free services														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	Revenue														
SUB-FUNCTION / PROGRAMME	Revenue														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON VARIENCE FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	MEANS OF VERIFICATION	
THE PERCENTAGE OF HOUSEHOLDS EARNING LESS THAN R3500 PER MONTH WITH ACCESS TO FREE SERVICES	100%	100%	R3 M	100%	100%	0	None	100%	100%	0	None	None	100%	Updated register	Indigent

PRIORITY/ FOCUS AREA: ASSET MANAGEMENT

KPI ID	unbundling/impairment of infrastructure assets														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	Assets														
SUB-FUNCTION / PROGRAMME	Assets														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
UNBUNDLING/IMPAIRMENT OF INFRASTRUCTURE ASSETS	1	1	R1M	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Council Resolution



KPA 5: LOCAL ECONOMIC DEVELOPMENT

STRATEGIC OBJECTIVE: TO CREATE A CONDUCIVE ENVIRONMENT FOR SUSTAINABLE ECONOMIC GROWTH

5.1 ECONOMIC DEVELOPMENT AND PLANNING

PRIORITY/ FOCUS AREA: TOWN PLANNING

KPI ID	Number of land subdivided and rezoned for public transport infrastructure														
DEPARTMENT / VOTE	Economic Development and Planning														
FUNCTION f/ DIVISION	Local economic Development														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	GM: Economic Development and Planning														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIENCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	MEANS OF VERIFICATION	
NUMBER OF LAND SUBDIVIDED AND REZONED FOR PUBLIC TRANSPORT INFRASTRUCTURE	New	1	R240 000	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	

PRIORITY/ FOCUS AREA: LOCAL ECONOMIC DEVELOPMENT

KPI ID	Number of SMME Marketing and exhibition coordinated and conducted														
DEPARTMENT / VOTE	Economic Development and Planning														
FUNCTION f/ DIVISION	Local economic Development														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	GM: Economic Development and Planning														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF SMME MARKETING AND EXHIBITION COORDINATED AND CONDUCTED	New	2	R240 000	1	1	0	None	Not Applicable	0	0	None	None	50%	None	Invitation letter, attendance register



KPI ID	Number of SMME supported														
DEPARTMENT / VOTE	Economic Development and Planning														
FUNCTION / DIVISION	Local economic Development														
SUB-FUNCTION / PROGRAMME	SMMEs														
INDICATOR RESPONSIBILITY (OWNER)	GM: Economic Development and Planning														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF SMME SUPPORTED	1	4	R42 500	2	2	0	None	1	1	0	None	None	75%	None	Approved Allocation Letter

KPI ID	Number of jobs created through municipality local economic development initiatives														
DEPARTMENT / VOTE	Economic Development and Planning														
FUNCTION / DIVISION	Local economic Development														
SUB-FUNCTION / PROGRAMME	SMMEs														
INDICATOR RESPONSIBILITY (OWNER)	GM: Economic Development and Planning														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF JOBS CREATED THROUGH MUNICIPALITY LOCAL ECONOMIC DEVELOPMENT INITIATIVE	190	1889	1.4M	Not applicable	0	0	None	1889	1889	0	None	None	100%	None	Attendance register or the signed contracts



1. MUNICIPAL LOWER LAYER SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

The municipal lower layer SDBIP provides more additional more information on each output for which they are responsible for, and linking these outputs to each middle-level and junior manager. Much of this lower layer detail will not be made public nor tabled in council; whilst the municipal manager has access to such lower layer detail of the SDBIP, it will largely only be the senior manager in charge who will be using such detail to hold middle-level and junior-level managers responsible for various components of the service delivery plan and targets of the municipality. Only the highest layer of information of the SDBIP will be made public or tabled in the council.

1.1 KPA 1: BASIC SERVICE DELIVERY

STRATEGIC OBJECTIVE: TO INITIATE AND IMPROVE THE QUANTITY AND QUALITY OF MUNICIPAL INFRASTRUCTURE SERVICES

TECHNICAL SERVICE

PRIORITY/ FOCUS AREA: CIVIL & MECHANICAL ENGINEERING SERVICES

KPI ID	Kilometres of gravel roads maintained																
DEPARTMENT / VOTE	Technical Services																
FUNCTION / DIVISION	Civil and Mechanical Services																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Technical Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
KILOMETRES OF GRAVEL ROADS MAINTAINED	New	50km	OPEX	25km	25km	0	None	12.5km	12.5km	0	None	None	75%	None	Grader logbook		

KPI ID	Kilometres of roads marked																
DEPARTMENT / VOTE	Technical Services																
FUNCTION / DIVISION	Civil and Mechanical Services																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Technical Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF ROADS MARKED	1.1km	2 km	OPEX	Not Applicable	0	0	None	1km	1km	0	None	None	50%	None	Job Cards		



KPI ID	Number of traffic signs maintained																
DEPARTMENT / VOTE	Technical Services																
FUNCTION / DIVISION	Civil and Mechanical Services																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Technical Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF TRAFFIC SIGNS MAINTAINED	13	12	OPEX	6	6	0	None	3	3	0	None	None	75%	None	Job Cards		



KPA 2: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
STRATEGIC OBJECTIVE: TO DEEPEN DEMOCRACY AND PROMOTE ACCOUNTABILITY

2.1 DEPARTMENT: MUNICIPAL MANAGER

PRIORITY/ FOCUS AREA: COMMUNICATIONS

KPI ID	Number of Speeches produced														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Communications														
SUB-FUNCTION / PROGRAMME	Communications														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF SPEECHES PRODUCED	50	48	OPEX	12	32	+8	Covid communications awareness	12	12	0	None	None	92%	None	Speeches produced

PRIORITY/ FOCUS AREA: RISK MANAGEMENT

KPI ID	Number of Strategic and operational risk register developed														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Risk Management														
SUB-FUNCTION / PROGRAMME	Risk Management/ Risk register														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF STRATEGIC AND OPERATIONAL RISK REGISTER DEVELOPED	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Copy of Strategic and Operational Risk Register developed



KPI ID	Number of risk Management Reports Developed														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Risk Management and Security Services.														
SUB-FUNCTION / PROGRAMME	Risk management/ Risk management reports														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF RISK MANAGEMENT REPORTS DEVELOPED	4	4	OPEX	2	2	0	None	1	1	0	None	None	75%	None	Quarterly Risk Management Reports

KPI ID	Number of risk management committee meetings coordinated														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Risk Management and Security Services														
SUB-FUNCTION / PROGRAMME	Risk Management/ Risk Committee														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF RISK MANAGEMENT COMMITTEE MEETINGS COORDINATED	0	4	OPEX	2	2	0	None	1	1	0	None	None	75%	None	Attendance register/ minutes

PRIORITY/ FOCUS AREA: SECURITY MANAGEMENT

KPI ID	Number of risk security reports Developed														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Risk Management and Security Services.														
SUB-FUNCTION / PROGRAMME	Risk management/ Risk management reports														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF SECURITY	New	4	OPEX	2	2	0	None	1	1	0	None	None	75%	None	Quarterly Risk Management Reports



REPORTS DEVELOPED														
-------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PRIORITY/ FOCUS AREA: SPECIAL PROGRAMMES

KPI ID	Number of Total Ward committee meetings held														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Mayor's Office														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF TOTAL WARD COMMITTEE MEETINGS HELD	11	72	OPEX	72	7	-65	Unavailability of Ward Councillors	18	0	-18	Establishment of the Ward committees still in process	Ward committee meetings will be coordinated when wards are fully established	10%	4 th Quarter	Attendance Register

KPI ID	Number of ward general meeting held														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	Mayor's Office														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF TOTAL WARD GENERAL COMMITTEE MEETINGS HELD	New	48	OPEX	24	7	-17	Unavailability of Ward Councillors	12	0	-12	Establishment of the Ward committees still in process	Ward General meetings will be coordinated when wards are fully established	15%	4 th Quarter	Attendance Register



KPI ID	Number of school visited conducted																
DEPARTMENT / VOTE	Municipal Managers Office																
FUNCTION / DIVISION	Mayor's office																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF SCHOOL VISITED CONDUCTED	4	13	OPEX	Not Applicable	0	0	None	13	15	+2	The were 2 Learners still existing	None	115%	none	Attendance Register		

KPI ID	Number of MPAC coordinated																
DEPARTMENT / VOTE	Municipal Managers Office																
FUNCTION / DIVISION	Mayor's Office																
SUB-FUNCTION / PROGRAMME	MPAC																
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF MPAC COORDINATED	10	12	OPEX	3	2	-1	MPAC Members not yet established	6	8	+2	There was UIF & W backlog from 2009/10 – 2020/21	None	83%	None	Attendance Register		

PRIORITY/ FOCUS AREA: SPEAKERS OFFICE

KPI ID	Number of Ordinary Council Meetings held																
DEPARTMENT / VOTE	Corporate Services																
FUNCTION / DIVISION	Legal																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF ORDINARY COUNCIL MEETINGS HELD	5	6	OPEX	2	1	-1	Council was postpone due to the local governments municipal elections	2	2	0	0	None	50%	None	Attendance register/ Council Resolution		



KPI ID	Number of Council Executive Committees Meetings held															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Legal Services															
SUB-FUNCTION / PROGRAMME	Not Applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF COUNCIL EXECUTIVE COMMITTEES MEETINGS HELD	OF	5	6	OPEX	2	5	+3	Matters that needed special attention	2	2	0	0	None	117%	None	Attendance Register/ Council Resolution

PRIORITY/ FOCUS AREA: INTERNAL AUDIT

KPI ID	Number of Annual audit plan developed															
DEPARTMENT / VOTE	Municipal Managers Office															
FUNCTION / DIVISION	Internal audit															
SUB-FUNCTION / PROGRAMME	annual audit plan															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF ANNUAL AUDIT PLAN DEVELOPED	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Copy of the Annual Audit Plan	

KPI ID	Number of internal Audit Reports produced															
DEPARTMENT / VOTE	Municipal Managers Office															
FUNCTION / DIVISION	Audit committee charter															
SUB-FUNCTION / PROGRAMME	annual audit plan															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF INTERNAL AUDIT REPORTS PRODUCED	4	4	OPEX	2	2	0	None	1	1	0	None	None	75%	None	Attendance Register	



PRIORITY/ FOCUS AREA: IDP

KPI ID	Number of IDP/BUDGET process plan approved														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION / DIVISION	IDP														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager														
INDICATOR TITLE	BASE LINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF IDP/BUDGET PROCESS PLAN APPROVED	1	1	OPEX	1	1	0	None	None	Not Applicable	0	0	None	None	100%	None

KPI ID	Number of steering committee meetings conducted														
DEPARTMENT / VOTE	Municipal Managers Office														
FUNCTION f/ DIVISION	IDP														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	Municipal Managers														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER IDP STEERING COMMITTEE MEETINGS CONDUCTED	7	7	OPEX	4	4	0	None	2	2	0	None	None	86%	None	Attendance register



KPI ID	Number of COGHSTA 2021/22 IDP credibility rating results																
DEPARTMENT / VOTE	Municipal Managers Office																
FUNCTION f/ DIVISION	IDP																
SUB-FUNCTION / PROGRAMME	Not applicable																
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF COGHSTA 2020/2021 IDP CREDIBILITY RATING RESULTS RECEIVED	1	1	OPEX	1	1	0	None	Not Applicable	0	0	None	None	100%	None	MEC IDP Rating Assessment report		

KPI ID	Number of draft IDP council approved																
DEPARTMENT / VOTE	Municipal Managers Office																
FUNCTION f/ DIVISION	IDP																
SUB-FUNCTION / PROGRAMME	Not applicable																
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF DRAFT IDP COUNCIL APPROVED	1	1	OPEX	Not Applicable	0	0	None	1	1	0	None	None	100%	None	Council Resolution		

KPI ID	Number of IDP public participation conducted																
DEPARTMENT / VOTE	Municipal Manager																
FUNCTION f/ DIVISION	IDP																
SUB-FUNCTION / PROGRAMME	Not applicable																
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF IDP PUBLIC PARTICIPATION CONDUCTED	12	12	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Attendance register		



KPI ID	Number of final IDP council approved															
DEPARTMENT / VOTE	Municipal Manager															
FUNCTION f/ DIVISION	IDP															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	Municipal Manager															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF FINAL IDP COUNCIL APPROVED	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Council Resolution	



KPA 3: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT
STRATEGIC OBJECTIVE: TO DEEPEN DEMOCRACY AND PROMOTE ACCOUNTABILITY

3.1 CORPORATE SERVICES

FOCUS AREA: LEGAL SERVICES AND SECRETARIAT

KPI ID	Number of Policies vetted and reviewed															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Legal Division															
SUB-FUNCTION / PROGRAMME	Not Applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager Corporate															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF POLICIES VETTED AND REVIEWED	20	38	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Council Resolution	

PRIORITY/ FOCUS AREA: HUMAN RESOURCE MANAGEMENT

	Number of people from Employment Equity target group in the three highest level of management															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Human Resource Management															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF EMPLOYMENT EQUITY PLAN DEVELOPED	0	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Copy of employment equity plan developed	



KPI ID	Number of organisational structure reviewed																
DEPARTMENT / VOTE	Corporate Services																
FUNCTION / DIVISION	Human Resource Management																
SUB-FUNCTION / PROGRAMME	Not applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF ORGANISATIONAL STRUCTURE REVIEWED	New	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Council Resolution		
KPI ID	Local Labour forum and subcommittee meetings																
DEPARTMENT / VOTE	Corporate Services																
FUNCTION / DIVISION	Human Resource Management																
SUB-FUNCTION / PROGRAMME	Not applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
LOCAL LABOUR FORUM AND SUBCOMMITTEE MEETINGS	New	2	OPEX	Not Applicable	0	0	None	1	1	0	None	None	50%	None	Inspection Report		
KPI ID	Number of Health inspections conducted																
DEPARTMENT / VOTE	Corporate Services																
FUNCTION / DIVISION	Human Resource Management																
SUB-FUNCTION / PROGRAMME	Not applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF HEALTH INSPECTIONS CONDUCTED	4	4	OPEX	2	2	0	None	1	1	0	None	None	75%	None	Inspection Report		



KPI ID	Number of safety committee meetings conducted															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Human Resource Management															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF SAFETY COMMITTEE MEETINGS CONDUCTED	New	4	OPEX	2	1	0	None	1	1	0	None	None	75%	None	Register	

KPI ID	Number of WSP submitted to LGSETA															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Human Resource Management															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
Number of WSP submitted to LGSETA	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Submission letter/ acknowledgement	

KPI ID	Number of Employment Equity Report developed and submitted to Department of Labour															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Human Resource Management															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF EMPLOYMENT EQUITY PLAN DEVELOPED AND SUBMITTED TO DEPARTMENT OF LABOUR	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Submission letter/ acknowledgement	


FOCUS AREA: INFORMATION TECHNOLOGY

KPI ID	Number of times the Server room maintained														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Information Technology														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF TIMES THE SERVER ROOM MAINTAINED	12	12	OPEX	6	6	0	None	3	3	None	None	None	75%	None	Signed maintained reports

PRIORITY/ FOCUS AREA: STRATEGIC MANAGEMENT

KPI ID	Number of performance agreement MSA section 54&56 completed and signed.														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Strategic Operations														
SUB-FUNCTION / PROGRAMME	Strategic Management and Institutional Development														
INDICATOR RESPONSIBILITY (OWNER)	GM: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF PERFORMANCE AGREEMENT MSA SECTION 54&56 COMPLETED AND SIGNED.	3	6	OPEX	6	3	-3	No appointments of Sec 54&56 been implemented	Not Applicable	0	0	None	None	50%	4 th quarter	Signed copies of the Performance Agreements

KPI ID	Number of Quarterly performance reports developed and assessed														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Human Resource Management														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION



NUMBER OF QUARTERLY PERFORMANCE REPORTS DEVELOPED AND ASSESSED	4	4	OPEX	2	2	0	None	1	1	0	None	None	75%	None	Signed copies of the Performance Agreements
--	---	---	------	---	---	---	------	---	---	---	------	------	-----	------	---

KPI ID	Number of organizational service delivery and budget implementation plan (SDBIP) developed.														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Strategic Operations														
SUB-FUNCTION / PROGRAMME	Strategic Management and Institutional Development														
INDICATOR RESPONSIBILITY (OWNER)	GM: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF ORGANIZATIONAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) DEVELOPED.	1	1	OPEX	1	1	0	None	Not Applicable	0	0	None	None	100%	None	Copy of the signed SDBIP Council Resolution

KPI ID	Number of organizational service delivery and budget implementation plan (SDBIP) reviewed.														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Strategic Operations														
SUB-FUNCTION / PROGRAMME	Strategic Management and Institutional Development														
INDICATOR RESPONSIBILITY (OWNER)	GM: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF ORGANIZATIONAL SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) REVIEWED.	1	1	OPEX	Not Applicable	0	0	None	1	1	0	None	None	100%	None	Copy of signed SDBIP developed Council resolution



KPI ID	Number of annual performance report developed															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Strategic Operations															
SUB-FUNCTION / PROGRAMME	Strategic Management and Institutional Development															
INDICATOR RESPONSIBILITY (OWNER)	GM: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF ANNUAL PERFORMANCE REPORT DEVELOPED	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Copy of the signed APR Council Resolution	

KPI ID	Number of annual report developed and tabled															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Strategic Operations															
SUB-FUNCTION / PROGRAMME	Strategic Management and Institutional Development															
INDICATOR RESPONSIBILITY (OWNER)	GM: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF ANNUAL REPORT DEVELOPED AND TABLED	1	1	OPEX	Not Applicable	0	0	None	1	1	0	None	None	100%	None	Council resolution	

KPI ID	Number of council approved oversight report															
DEPARTMENT / VOTE	Corporate Services															
FUNCTION / DIVISION	Strategic Operations															
SUB-FUNCTION / PROGRAMME	Strategic Management and Institutional Development															
INDICATOR RESPONSIBILITY (OWNER)	GM: Corporate Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF COUNCIL APPROVED OVERSIGHT REPORT	1	1	OPEX	Not Applicable	0	0	None	1	1	0	None	None	100%	None	Council resolution	



KPI ID	Number of mid-year performance report tabled and assessed														
DEPARTMENT / VOTE	Corporate Services														
FUNCTION / DIVISION	Strategic Operations														
SUB-FUNCTION / PROGRAMME	Strategic Management and Institutional Development														
INDICATOR RESPONSIBILITY (OWNER)	GM: Corporate Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF MID-YEAR PERFORMANCE REPORT TABLED AND ASSESSED	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	100%	None	Council resolution



KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT
STRATEGIC OBJECTIVE: ENHANCE COMPLIANCE WITH LEGISLATION AND IMPROVE FINANCIAL VIABILITY

4.1 DEPARTMENT: FINANCE

PRIORITY/ FOCUS AREA: REVENUE MANAGEMENT

KPI ID	The percentage of household Households with access to basic level of electricity and sold waste removal														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	Revenue														
SUB-FUNCTION / PROGRAMME	Revenue														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
THE PERCENTAGE OF HOUSEHOLD HOUSEHOLDS WITH ACCESS TO BASIC LEVEL OF ELECTRICITY AND SOLD WASTE REMOVAL	100%	100%	OPEX	100%	100%	0	None	100%	100%	0	None	None	100%	None	Updated Indigent register

KPI ID	financial viability expressed by the ratio indicated in GNR 796 of 24 august 2001														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	Revenue														
SUB-FUNCTION / PROGRAMME	Revenue														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
FINANCIAL VIABILITY EXPRESSED BY THE RATIO INDICATED IN GNR 796 OF 24 AUGUST 2001	100%	100%	OPEX	50%	50%	0	None	75%	75%	0	None	None	75%	None	Billing Report



KPI ID	Number of monthly billings conducted																
DEPARTMENT / VOTE	Finance																
FUNCTION / DIVISION	Revenue																
SUB-FUNCTION / PROGRAMME	Revenue																
INDICATOR RESPONSIBILITY (OWNER)	CFO																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF MONTHLY BILLINGS CONDUCTED	12	12	OPEX	6	6	0	None	3	3	0	None	None	75%	None	Billing Report		

KPI ID	Irrecoverable debts written off yearly																
DEPARTMENT / VOTE	Finance																
FUNCTION / DIVISION	Revenue																
SUB-FUNCTION / PROGRAMME	Revenue																
INDICATOR RESPONSIBILITY (OWNER)	CFO																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
IRRECOVERABLE DEBTS WRITTEN OFF YEARLY	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Expenditure Analysis Reports		

PRIORITY/ FOCUS AREA: BUDGET

KPI ID	Submission of budget time schedule to council																
DEPARTMENT / VOTE	Finance																
FUNCTION / DIVISION	Revenue																
SUB-FUNCTION / PROGRAMME	Revenue																
INDICATOR RESPONSIBILITY (OWNER)	CFO																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
SUBMISSION OF BUDGET TIME SCHEDULE TO COUNCIL	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Council Resolution		



KPI ID	Percentage of Municipality's Capital budget actually spent on Capital projects identified for a particular financial year in terms of the Municipality's IDP															
DEPARTMENT / VOTE	Finance															
FUNCTION / DIVISION	Revenue															
SUB-FUNCTION / PROGRAMME	Revenue															
INDICATOR RESPONSIBILITY (OWNER)	CFO															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
PERCENTAGE OF MUNICIPALITY'S CAPITAL BUDGET ACTUALLY SPENT ON CAPITAL PROJECTS IDENTIFIED FOR A PARTICULAR FINANCIAL YEAR IN TERMS OF THE MUNICIPALITY'S IDP	100%	100%	OPEX	50%	47%	-3%	Two projects still on advert stage	75%	75%	0	None	None	75%	None	Expenditure Report on Capital projects	

KPI ID	Percentage of Municipality's budget actually spent on implementing its workplace skills plan															
DEPARTMENT / VOTE	Finance															
FUNCTION / DIVISION	Revenue															
SUB-FUNCTION / PROGRAMME	Revenue															
INDICATOR RESPONSIBILITY (OWNER)	CFO															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
PERCENTAGE OF MUNICIPALITY'S BUDGET ACTUALLY SPENT ON IMPLEMENTING ITS WORKPLACE SKILLS PLAN	100%	100%	OPEX	50%	25%	-25%	No application received in the quarter	75%	75%	0	None	None	75%	None	Expenditure Report on WSP	


PRIORITY/ FOCUS AREA: EXPENDITURE

KPI ID	Number of creditors age analysis reports produced																
DEPARTMENT / VOTE	Finance																
FUNCTION / DIVISION	Expenditure																
SUB-FUNCTION / PROGRAMME	Expenditure																
INDICATOR RESPONSIBILITY (OWNER)	CFO																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF CREDITORS AGE ANALYSIS REPORTS PRODUCED	12	12	OPEX	6	6	0	None	3	3	0	None	None	75%	None	Creditors Age analysis Reports		

PRIORITY/ FOCUS AREA: EXPENDITURE

KPI ID	Number of payroll runs and reconciliations																
DEPARTMENT / VOTE	Finance																
FUNCTION / DIVISION	Expenditure																
SUB-FUNCTION / PROGRAMME	Expenditure																
INDICATOR RESPONSIBILITY (OWNER)	CFO																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF PAYROLL RUNS AND RECONCILIATIONS	12	12	OPEX	6	6	0	None	3	3	0	None	None	75%	None	Payroll runs		

PRIORITY/ FOCUS AREA: EXPENDITURE

KPI ID	Number of bank reconciliations compiled																
DEPARTMENT / VOTE	Finance																
FUNCTION / DIVISION	Expenditure																
SUB-FUNCTION / PROGRAMME	Expenditure																
INDICATOR RESPONSIBILITY (OWNER)	CFO																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF BANK RECONCILIATIONS COMPILED	12	12	OPEX	6	6	0	None	3	3	0	None	None	75%	None	Bank general ledger		



KPI ID	Number of vat 201 returns completed and submitted														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	Expenditure														
SUB-FUNCTION / PROGRAMME	Expenditure														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF VAT 201 RETURNS COMPETED AND SUBMITTED	12	12	OPEX	6	6	0	None	3	3	0	None	None	75%	None	VAT 201

PRIORITY/ FOCUS AREA: ASSET MANAGEMENT

KPI ID	Number of stock take conducted														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	SCM and Assets														
SUB-FUNCTION / PROGRAMME	SCM and Assets														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF STOCK TAKE CONDUCTED	12	12	OPEX	6	6	0	None	3	3	0	None	None	75%	None	Stock taking report

KPI ID	Number of assets verification conducted														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	SCM and Assets														
SUB-FUNCTION / PROGRAMME	Assets														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF ASSETS VERIFICATION CONDUCTED	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Asset register



PRIORITY/ FOCUS AREA: SUPPLY CHAIN MANAGEMENT

KPI ID	Awarding of tenders within 90 days of the date of closure of bids evaluated, adjudicated.														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	SCM and Assets														
SUB-FUNCTION / PROGRAMME	SCM														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
AWARDING OF TENDERS WITHIN 90 DAYS OF THE DATE OF CLOSURE OF BIDS EVALUATED, ADJUDICATED.	100%	100%	OPEX	100%	100%	0	None	100%	100%	0	None	None	100%	None	Tenders approved

PRIORITY/ FOCUS AREA: FINANCIAL MANAGEMENT

KPI ID	Number of GRAP compliant annual financial statements produced														
DEPARTMENT / VOTE	Finance														
FUNCTION / DIVISION	Financial management														
SUB-FUNCTION / PROGRAMME	Financial management														
INDICATOR RESPONSIBILITY (OWNER)	CFO														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIANCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF GRAP COMPLIANT ANNUAL FINANCIAL STATEMENTS PRODUCED	1	1	OPEX	1	1	0	None	Not Applicable	0	0	None	None	100%	None	Copy of the financial statements



KPA 5: LOCAL ECONOMIC DEVELOPMENT

STRATEGIC OBJECTIVE: TO CREATE A CONDUCIVE ENVIRONMENT FOR SUSTAINABLE ECONOMIC GROWTH

5.1 ECONOMIC DEVELOPMENT AND PLANNING

PRIORITY/ FOCUS AREA: TOWN PLANNING

KPI ID	Number of supplementary valuation roll developed																
DEPARTMENT / VOTE	Economic Development and Planning																
FUNCTION / DIVISION	Local economic Development																
SUB-FUNCTION / PROGRAMME	SMMEs																
INDICATOR RESPONSIBILITY (OWNER)	GM: Economic Development and Planning																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL QUARTER	3 RD	3 RD QUARTER VARIENCE	REASON VARIENCE QUARTER	FOR 3 RD	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF SUPPLEMENTARY VALUATION ROLL DEVELOPED	1	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	3 RD	0	None	FOR 3 RD	None	0%	None	Pictures of stalls with stalls numbers minutes, council resolution

PRIORITY/ FOCUS AREA: LOCAL ECONOMIC DEVELOPMENT

KPI ID	Number of CBD streets for street vendors demarcated																
DEPARTMENT / VOTE	Economic Development and Planning																
FUNCTION / DIVISION	Local economic Development																
SUB-FUNCTION / PROGRAMME	SMMEs																
INDICATOR RESPONSIBILITY (OWNER)	GM: Economic Development and Planning																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL QUARTER	3 RD	3 RD QUARTER VARIENCE	REASON VARIENCE QUARTER	FOR 3 RD	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
DEMARCATION OF CBD STREETS FOR STREET VENDORS	New	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	3 RD	0	None	FOR 3 RD	None	0%	None	Pictures of stalls with stalls numbers minutes, council resolution



KPA 6: SOCIAL AND JUSTICE
STRATEGIC OBJECTIVE: TO IMPROVE THE QUALITY OF LIVES THROUGH SOCIAL DEVELOPMENT AND PROVISION OF COMMUNITY SERVICES

6.1 COMMUNITY SERVICES

PRIORITY/ FOCUS AREA: WASTE MANAGEMENT, PARKS, CEMETETRIES & RECREATION

KPI ID	Number of Environmental awareness campaigns conducted														
DEPARTMENT / VOTE	Community Services														
FUNCTION / DIVISION	Waste Management, Parks & Recreation Services														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	GM: Technical Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF ENVIRONMENTAL AWARENESS CAMPAIGNS CONDUCTED	16	18	OPEX	8	10	+2	Increased level of dumping the township	4	4	None	Not applicable	None	88%	None	Register of people contacted

KPI ID	Number of Environmental clean-up campaigns conducted														
DEPARTMENT / VOTE	Community Services														
FUNCTION / DIVISION	Waste Management, Parks & Recreation Services														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	GM: Community Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF ENVIRONMENTAL CLEAN UP CAMPAIGNS CONDUCTED	12	7	OPEX	2	3	+1	Increased interest from community in light of festive season	2	3	+1	A fortnightly initiative called Clean Your Town Campaign was started in a bid to curb illegal dumping which resulted in more campaigns than envisaged	None	100%	13	Invitation letters Programme Attendance register



KPI ID	Number of Environmental Calendar day celebrated																
DEPARTMENT / VOTE	Community Services																
FUNCTION / DIVISION	Waste Management, Parks & Recreation Services																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	GM: Community Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2019-2020	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR VARIENCE 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF ENVIRONMENTAL CALENDAR DAY CELEBRATED	New	1	OPEX	Not Applicable	0	0	None	Not Applicable	0	0	None	None	0%	None	Attendance register Agenda Invitation letters Photographs		

KPI ID	Plant trees to green Musina and mitigate climate change impacts																
DEPARTMENT / VOTE	Community Services																
FUNCTION / DIVISION	Waste Management, Parks & Recreation Services																
SUB-FUNCTION / PROGRAMME	Not Applicable																
INDICATOR RESPONSIBILITY (OWNER)	GM: Community Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON VARIENCE QUARTER FOR 3 RD	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
PLANT TREES TO GREEN MUSINA AND MITIGATE CLIMATE CHANGE IMPACTS	927	100	OPEX	100	100	0	None	Not Applicable	0	0	None	None	100%	None	Letter of donation to the recipient		


PRIORITY/ FOCUS AREA: TRAFFIC

KPI ID	Number of scholar patrols coordinated															
DEPARTMENT / VOTE	community services															
FUNCTION / DIVISION	Traffic															
SUB-FUNCTION / PROGRAMME	law enforcement															
INDICATOR RESPONSIBILITY (OWNER)	GM: community services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF SCHOLAR PATROLS CONDUCTED	3	4	OPEX	2	2	0	None	1	1	0	None	None	75%	None	Attendance Register Signed by the Principal	

KPI ID	Number of traffic fines issued															
DEPARTMENT / VOTE	Community Services															
FUNCTION / DIVISION	Traffic															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Community Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF TRAFFIC FINES ISSUED	4100	4800	OPEX	4200	2450	-1750	Officers spend much time on congestion of the on N1/ slow processing of permits on the boarder	1200	1597	+397	Increased traffic on the road	None	84%	None	Internal system data Capturer from TCS	

KPI ID	Number of transport forums facilitated															
DEPARTMENT / VOTE	Community Services															
FUNCTION / DIVISION	Traffic															
SUB-FUNCTION / PROGRAMME	Not applicable															
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Community Services															
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION	
NUMBER OF TRANSPORT FORUMS FACILITATED	4	2	OPEX	2	1	-1	Stakeholder department did not attend due to covid 19	Not Applicable	0	0	None	None	50%	None	Attendance register, Agenda and invitation	



--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

KPI ID	Number of road blocks conducted														
DEPARTMENT / VOTE	Community Services														
FUNCTION / DIVISION	Traffic														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Community Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIENCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF ROAD BLOCKS CONDUCTED	45	48	OPEX	24	12	-12	Due to covid 19. Road Safety Awareness was not conducted	12	12	None	Not applicable	None	50%	None	Attendance Register, Feedback and Operational Plan

KPI ID	Number of speed enforcement conducted														
DEPARTMENT / VOTE	Community Services														
FUNCTION / DIVISION	Traffic Law Enforcement														
SUB-FUNCTION / PROGRAMME	Not Applicable														
INDICATOR RESPONSIBILITY (OWNER)	GM Community Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR VARIANCE 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF SPEED ENFORCEMENT CONDUCTED	24	96	OPEX	48	48	0	None	24	24	24	Not applicable	None	75%	None	Speed register and officers attendance register

PRIORITY/ FOCUS AREA: LICENSING

KPI ID	Number of calibrating equipment maintained														
DEPARTMENT / VOTE	Community Services														
FUNCTION / DIVISION	Licensing														
SUB-FUNCTION / PROGRAMME	Not applicable														
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Community Services														
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3RD QUARTER TARGET	ACTUAL 3RD QUARTER	3RD QUARTER VARIENCE	REASON FOR 3RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION
NUMBER OF CALIBRATING EQUIPMENT MAINTAINED	2	2	OPEX	1	1	0	None	Not Applicable	0	0	None	None	50%	None	Invoice, Calibration certificate



KPI ID	Number of learners licenses administered																
DEPARTMENT / VOTE	Community Services																
FUNCTION / DIVISION	Licensing																
SUB-FUNCTION / PROGRAMME	Not applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Community Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF LEARNERS LICENSES ADMINISTERED	1778	1200	OPEX	864	633	-231	Office closure due to non-availability of key personnel	300	546	+246	High demand by learners	None	98%	None	E-natis report R721		

KPI ID	Number of motor vehicle tested																
DEPARTMENT / VOTE	Community Services																
FUNCTION / DIVISION	Licensing																
SUB-FUNCTION / PROGRAMME	Not applicable																
INDICATOR RESPONSIBILITY (OWNER)	General Manager: Community Services																
INDICATOR TITLE	BASELINE	ANNUAL TARGET 2021-2022	BUDGET 2021-2022 R'000	MID-YEAR TARGET	ACTUAL MID-YEAR	VARIANCE MID-YEAR	REASON FOR VARIANCE MID-YEAR	3 RD QUARTER TARGET	ACTUAL 3 RD QUARTER	3 RD QUARTER VARIENCE	REASON FOR 3 RD QUARTER	MEASURES TO IMPROVE PERFORMANCE	PROGRESS % ANNUAL TARGET	REVISED TARGET	MEANS OF VERIFICATION		
NUMBER OF MOTOR VEHICLE TESTED	540	400	OPEX	300	119	-181	Shortage of staff in the unit due to the effect of covid 19 on staff	100	125	+25	High demand by motorists	None	61%	None	E-natis report R171		

MUNICIPAL MANAGER

08/0ct/2022
DATE